

APPENDIX A - REPORT SAMPLES

MEMBERS/DONORS/OTHERS - REPORTS

ALPHABETICAL CHURCH ROSTER
BIRTHDAY LIST
COMPLETE HOUSEHOLD LISTING
DATA ADDED/LAST UPDATED
DATE/ORGANIZATION/SKILL DESCRIPTIONS
FAMILY CHURCH DIRECTORY
HOUSEHOLDS/INDIVIDUALS TO BE DELETED
INDIVIDUAL CHURCH DIRECTORY
INDIVIDUAL PROFILE REPORT – 1 PER PAGE
INDIVIDUAL PROFILE REPORT – SHORT
ORGANIZATIONAL ROSTER
SKILLS AND TALENTS
SPECIAL DATES
TALLY OF HOUSEHOLDS BY STATUS CODE
TALLY OF INDIVIDUALS BY STATUS CODE
DATA ENTRY WORK SHEET

MEMBERS/DONORS/OTHERS – LABELS

3 ACROSS – 1“ x 2 5/8“
3 ACROSS – SMALL FONT SIZE
2 ACROSS – 1” x 4“

Alphabetical Church Roster

Name	Address	City	Phone No	Work
Adams, Emily R	598 Crawford Lane Apt 3B	Chesapeake	(804) 378-7886	
Adams, Fred R	598 Crawford Lane Apt 3B	Chesapeake	(804) 378-7886	
Adams, William H	598 Crawford Lane Apt 3B	Chesapeake	(804) 378-7886	
Baker, Adam W	679 Spring Crescent Lane Suite 220 A	Chesapeake	(804) 399-9009	
Baker, Cheryl L	679 Spring Crescent Lane Suite 220 A	Chesapeake	(804) 399-9009	
Baker, David W	679 Spring Crescent Lane Suite 220 A	Chesapeake	(804) 399-9009	
Baker, Jenny R	679 Spring Crescent Lane Suite 220 A	Chesapeake	(804) 399-9009	
Barnes, Teddy G	3445 2nd St.	Portsmouth	(804) 345-6765	
Colins, Donald P	120 N. Wyoming Ave.	Virginia Beach	(804) 345-6789	
Davis, Patrick J	667 Nevada Trail	Portsmouth	(804) 345-6789	
Davis, Rose F	667 Nevada Trail	Portsmouth	(804) 345-6789	
Davis, Timothy R	667 Nevada Trail	Portsmouth	(804) 345-6789	
Eaton, Emily R	324 Kings Tree Lane	Elizabeth City	(919) 232-4356	
Eaton, Gary H	324 Kings Tree Lane	Elizabeth City	(919) 232-4356	
Forrest, Issac R	445 Ole Point Hollow	Suffolk	(804) 234-3223	
Gleason, Dorothy K	552 Maryland Ave. Apt 4	Chesapeake	(804) 543-2123	
Gleason, John W	552 Maryland Ave. Apt 4	Chesapeake	(804) 543-2123	
Grayson, David T	452 Florida Rd.	Chesapeake	(804) 543-4556	
Grayson, Ruby K	452 Florida Rd.	Chesapeake	(804) 543-4556	
Higgins, Robert L	3445 Cavilier Blvd.	Virginia Beach	(804) 345-8990	
Jones, Mildred Y	120 North Lansing Circle Apt 201	Portsmouth	(804) 543-4456	
Lawrence, Barry K	670 East River Rd.	Chesapeake	(804) 345-5445	
Lawrence, Sandy T	670 East River Rd.	Chesapeake	(804) 345-5445	
Porter, Eileen T	340 N. Keeling Drive Apt 112	Norfolk	(804) 321-2345	
Simmons, Dorothy K	1234 Maple Grove Lane	Portsmouth	(804) 399-1234	
Simmons, Frederick A	1234 Maple Grove Lane	Portsmouth	(804) 399-1234	
Smith, Donna R	340 West Chester Blvd.	Chesapeake	(804) 344-3212	
Smith, Doug M	120 N. 4th St. Apt. 3B	Norfolk	(804) 612-3212	
Smith, Harry K	340 West Chester Blvd.	Chesapeake	(804) 344-3212	
Smith, Janet L	120 N. 4th St. Apt. 3B	Norfolk	(804) 612-3212	
Stapleton, Kenneth R	76323 Cherry Park Rd.	Virginia Beach	(804) 321-8765	
Talbert, Fred I	1230 Main Street	Chesapeake	(804) 488-4567	
Talbert, Pat K	1230 Main Street	Chesapeake	(804) 488-4567	
Thomason, Mary K	334 Cedar Crescent	Norfolk	(804) 345-4545	
Thomason, Michael R	334 Cedar Crescent	Norfolk	(804) 345-4545	
Visitors, Cash	** Do Not Mail	** ** Balances Cas		
Wagner, John T	120 N. Wisconsin St.	Portsmouth	(804) 987-6543	
Wagner, Mary K	120 N. Wisconsin St.	Portsmouth	(804) 987-6543	

Birthday List - December

Name	Birthday	Phone No	Work
Adams, Emily R	12/23/1945	(804) 378-7886	(757) 456-1239
Adams, Fred R	12/23/1978	(804) 378-7886	
Baker, Jenny R	12/17/1996	(804) 399-9009	
Colins, Donald P	12/01/1954	(804) 345-6789	(757) 234-5678
Davis, Timothy R	12/11/1965	(804) 345-6789	
Eaton, Emily R	12/02/1980	(919) 232-4356	
Forrest, Issac R	12/23/1948	(804) 234-3223	
Gleason, Dorothy K	12/04/1967	(804) 543-2123	
Grayson, David T	12/05/1963	(804) 543-4556	
Grayson, Ruby K	12/29/1967	(804) 543-4556	
Jones, Mildred Y	12/11/1967	(804) 543-4456	
Lawrence, Barry K	12/30/1970	(804) 345-5445	(757) 676-7898
Lawrence, Sandy T	12/01/1972	(804) 345-5445	
Porter, Eileen T	12/12/1969	(804) 321-2345	(757) 456-6543
Simmons, Dorothy K	12/11/1967	(804) 399-1234	
Smith, Doug M	12/12/1912	(804) 612-3212	
Talbert, Pat K	12/05/1948	(804) 488-4567	(804) 488-5506
Wagner, John T	12/08/1970	(804) 987-6543	(757) 456-7890

Complete Household Listing

Mr. and Mrs. William H. Adams (804) 378-7886 598 Crawford Lane Apt 3B Chesapeake VA 23324						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
William H Adams	M Emily	2/12/1923	3/02/1992	Asst. Principal		
Fred R Adams	M Child	12/23/1978				
Emily R Adams	A William	12/23/1945	3/02/1992	English Teacher		(757) 456-1239
Mr. and Mrs. Adam W. Baker (804) 399-9009 679 Spring Crescent Lane Suite 220 A Chesapeake VA 23321-4721						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
Adam W Baker	M Cheryl	11/26/1907	3/02/1992	Stock Broker		(757) 654-3234
David W Baker	M Child	6/12/1938				
Jenny R Baker	M Child	12/17/1996				
Cheryl L Baker	M Adam		3/02/1992			
Mr. Teddy G. Barnes (804) 345-6765 3445 2nd St. Portsmouth VA 23701						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
Teddy G Barnes	M	4/12/1934	3/02/1992			
Mr. Donald P. Colins (804) 345-6789 120 N. Wyoming Ave. Virginia Beach VA 23434						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
Donald P Colins	M	12/01/1954	2/14/1969			(757) 234-5678
Mr. and Mrs. Timothy R. Davis (804) 345-6789 667 Nevada Trail Portsmouth VA 23706						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
Timothy R Davis	M Rose	12/11/1965		Engineer		
Patrick J Davis	M Child	5/23/1960				
Rose F Davis	M Timothy		3/02/1992			
Mr. and Mrs. Gary H. Eaton (919) 232-4356 324 Kings Tree Lane Elizabeth City NC 29198-2134						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
Gary H Eaton	V Emily					
Emily R Eaton	A Gary	12/02/1980				
Mr. Issac R Forrest (804) 234-3223 445 Ole Point Hollow Suffolk VA 23412-2132						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
Issac R Forrest	V	12/23/1948	3/02/1992	Driver		
Mr. and Mrs. J. W. Gleason Jr. (804) 543-2123 552 Maryland Ave. Apt 4 Chesapeake VA 23321						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
John W Gleason	M Dorothy		3/02/1992			
Dorothy K Gleason	M John	12/04/1967				
Mr. and Mrs. David T. Grayson (804) 543-4556 452 Florida Rd. Chesapeake VA 23321						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
David T Grayson	V Ruby	12/05/1963				
Ruby K Grayson	M David	12/29/1967				
Mr. Robert L Higgins (804) 345-8990 3445 Cavilier Blvd. Virginia Beach VA 23442						
<u>Household Members</u>	<u>Relation</u>	<u>Birthdate</u>	<u>JoinDate</u>	<u>Occupation</u>	<u>WorkPhone</u>	
Robert L Higgins	M	1/12/1952				

Date Added - Date Updated

Name	Date Added	Date Updated
Adams, Emily R	1/09/1997	6/07/2002
Adams, Fred R	1/09/1997	6/07/2002
Adams, William H	1/09/1997	6/07/2002
Baker, Adam W	10/13/1995	6/07/2002
Baker, Cheryl L	10/13/1995	11/23/1999
Baker, David W	10/13/1995	6/07/2002
Baker, Jenny R	10/13/1995	6/07/2002
Barnes, Teddy G	1/19/1997	6/07/2002
Colins, Donald P	1/19/1997	6/07/2002
Davis, Patrick J	2/01/1997	6/07/2002
Davis, Rose F	1/31/1997	6/07/2002
Davis, Timothy R	1/29/1997	6/07/2002
Eaton, Emily R	2/04/1997	6/07/2002
Eaton, Gary H	2/03/1997	10/13/1995
Forrest, Issac R	7/30/1997	6/07/2002
Gleason, Dorothy K	10/15/1995	6/07/2002
Gleason, John W	10/14/1995	6/07/2002
Grayson, David T	2/02/1997	6/07/2002
Grayson, Ruby K	2/02/1997	6/07/2002
Higgins, Robert L	2/05/1997	6/07/2002
Jones, Mildred Y	1/29/1997	6/07/2002
Lawrence, Barry K	7/28/1997	6/07/2002
Lawrence, Sandy T	7/29/1997	6/07/2002
Porter, Eileen T	2/05/1997	6/07/2002
Simmons, Dorothy K	10/13/1995	6/07/2002
Simmons, Frederick A	10/13/1995	10/13/1995
Smith, Donna R	1/09/1997	10/13/1995
Smith, Doug M	10/01/1996	5/20/1999
Smith, Harry K	1/09/1997	10/13/1995
Smith, Janet L	10/01/1996	10/13/1995
Stapleton, Kenneth R	10/14/1995	10/13/1995
Talbert, Fred I	9/16/1997	10/13/1995
Talbert, Pat K	8/01/1997	10/06/1999
Thomason, Mary K	1/19/1997	8/17/1999
Thomason, Michael R	1/19/1997	3/20/1999
Visitors, Cash	3/31/2001	3/31/2001
Wagner, John T	10/13/1995	6/07/2002
Wagner, Mary K	10/13/1995	10/13/1995

Currently Defined Date - Organization - Skill Descriptions

No	Description
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Special Dates

- | | |
|---|---------------------|
| 2 | Wedding Anniversary |
| 3 | Baptism |

Organizations

- | | |
|---|---------------------------|
| 1 | Adult Choir |
| 2 | Children's Choir |
| 3 | Senior Bible Studies Club |
| 4 | Wed Night Bible Studies |

Skills and Talents

- | | |
|---|-----------------------|
| 1 | Sunday School Teacher |
| 2 | Baby Sitter |
| 3 | Pianist |
| 4 | Handy Man |

Family Church Directory

Mr. and Mrs. William H. Adams

598 Crawford Lane
Apt 3B
Chesapeake VA 23324
(804) 378-7886

Mr. Donald P. Colins

120 N. Wyoming Ave.
Virginia Beach VA 23434

(804) 345-6789

Mr. Issac R Forrest

445 Ole Point Hollow
Suffolk VA 23412-2132

(804) 234-3223

Mr. Robert L Higgins

3445 Cavilier Blvd.
Virginia Beach VA 23442

(804) 345-8990

Mrs. Eileen Porter

340 N. Keeling Drive
Apt 112
Norfolk VA 23543-1002
(804) 321-2345

Mr. and Mrs. Harry K. Smith

340 West Chester Blvd.
Chesapeake VA 23322

(804) 344-3212

Mr. and Mrs. Michael R. Thomason

334 Cedar Crescent
Norfolk VA 23554

(804) 345-4545

Mr. and Mrs. Adam W. Baker

679 Spring Crescent Lane
Suite 220 A
Chesapeake VA 23321-4721
(804) 399-9009

Mr. and Mrs. Timothy R. Davis

667 Nevada Trail
Portsmouth VA 23706

(804) 345-6789

Mr. and Mrs. J. W. Gleason Jr.

552 Maryland Ave.
Apt 4
Chesapeake VA 23321
(804) 543-2123

Miss Mildred Y. Jones

120 North Lansing Circle
Apt 201
Portsmouth VA 23704-3221
(804) 543-4456

Mr. and Mrs. Frederick A Simmons

1234 Maple Grove Lane
Portsmouth VA 23707

(804) 399-1234

Mr. Kennetl R. Stapleton

76323 Cherry Park Rd.
Virginia Beach VA 23434-1001

(804) 321-8765

Mr. and Mrs. John T. Wagner

120 N. Wisconsin St.
Portsmouth VA 23702-4509

(804) 987-6543

Mr. Teddy G. Barnes

3445 2nd St.
Portsmouth VA 23701

(804) 345-6765

Mr. and Mrs. Gary H. Eaton

324 Kings Tree Lane
Elizabeth City NC 29198-2134

(919) 232-4356

Mr. and Mrs. David T. Grayson

452 Florida Rd.
Chesapeake VA 23321

(804) 543-4556

Mr. and Mrs. Barry K Lawrence

670 East River Rd.
Chesapeake VA 23322

(804) 345-5445

Mr. and Mrs. Doug M. Smith

120 N. 4th St.
Apt. 3B
Norfolk VA 23502-2112
(804) 612-3212

Mr. and Mrs. Fred I. Talbert

1230 Main Street
Chesapeake VA 23321

(804) 488-4567

Your Church As A Family

** Do Not Mail **

** Balances Cash Contributions **

Households/Individuals To Be Deleted

Households	Individuals	DeleteFlag	DateAdded	Last Updated	Contributions This Year?
Mr. and Mrs. Barry K Lawrence		D		6/07/2002	
	Barry K Lawrence	D	7/28/1997	6/07/2002	No
	Sandy T Lawrence	D	7/29/1997	6/07/2002	No
Mr. and Mrs. Doug M. Smith		D		6/07/2002	
	Doug M Smith	D	10/01/1996	6/07/2002	No
	Janet L Smith	D	10/01/1996	6/07/2002	No
Mr. and Mrs. Fred I. Talbert		A		6/07/2002	
	Fred I Talbert	D	9/16/1997	6/07/2002	Yes - Can not delete

Individual Church Directory

Emily R Adams

598 Crawford Lane
Apt 3B
Chesapeake VA 23324
(804) 378-7886

Adam W Baker

679 Spring Crescent Lane
Suite 220 A
Chesapeake VA 23321-4721
(804) 399-9009

Jenny R Baker

679 Spring Crescent Lane
Suite 220 A
Chesapeake VA 23321-4721
(804) 399-9009

Patrick J Davis

667 Nevada Trail
Portsmouth VA 23706

(804) 345-6789

Emily R Eaton

324 Kings Tree Lane
Elizabeth City NC 29198-2134

(919) 232-4356

Dorothy K Gleason

552 Maryland Ave.
Apt 4
Chesapeake VA 23321
(804) 543-2123

Ruby K Grayson

452 Florida Rd.
Chesapeake VA 23321

(804) 543-4556

Eileen T Porter

340 N. Keeling Drive
Apt 112
Norfolk VA 23543-1002
(804) 321-2345

Donna R Smith

340 West Chester Blvd.
Chesapeake VA 23322

(804) 344-3212

Fred R Adams

598 Crawford Lane
Apt 3B
Chesapeake VA 23324
(804) 378-7886

Cheryl L Baker

679 Spring Crescent Lane
Suite 220 A
Chesapeake VA 23321-4721
(804) 399-9009

Teddy G Barnes

3445 2nd St.
Portsmouth VA 23701

(804) 345-6765

Rose F Davis

667 Nevada Trail
Portsmouth VA 23706

(804) 345-6789

Gary H Eaton

324 Kings Tree Lane
Elizabeth City NC 29198-2134

(919) 232-4356

John W Gleason

552 Maryland Ave.
Apt 4
Chesapeake VA 23321
(804) 543-2123

Robert L Higgins

3445 Cavilier Blvd.
Virginia Beach VA 23442

(804) 345-8990

Dorothy K Simmons

1234 Maple Grove Lane
Portsmouth VA 23707

(804) 399-1234

Harry K Smith

340 West Chester Blvd.
Chesapeake VA 23322

(804) 344-3212

William H Adams

598 Crawford Lane
Apt 3B
Chesapeake VA 23324
(804) 378-7886

David W Baker

679 Spring Crescent Lane
Suite 220 A
Chesapeake VA 23321-4721
(804) 399-9009

Donald P Colins

120 N. Wyoming Ave.
Virginia Beach VA 23434

(804) 345-6789

Timothy R Davis

667 Nevada Trail
Portsmouth VA 23706

(804) 345-6789

Issac R Forrest

445 Ole Point Hollow
Suffolk VA 23412-2132

(804) 234-3223

David T Grayson

452 Florida Rd.
Chesapeake VA 23321

(804) 543-4556

Mildred Y Jones

120 North Lansing Circle
Apt 201
Portsmouth VA 23704-3221
(804) 543-4456

Frederick A Simmons

1234 Maple Grove Lane
Portsmouth VA 23707

(804) 399-1234

Kenneth R Stapleton

76323 Cherry Park Rd.
Virginia Beach VA 23434-1001

(804) 321-8765

Individual Profile Report

Emily R Adams

Family Name/Address: Mr. and Mrs. William H. Adams 598 Crawford Lane Apt 3B Chesapeake VA 23324 Telephone: (804) 378-7886 Alt Address:	Relationship: William Marriage Code: M Sex: F Ind. Status Code: A HH Status Code: A System No: 000000017- 000008 Employer: County School Div Occupation: English Teacher Work Phone: (757) 456-1239
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Email/Comments: eadams@myemail.net

Organizations

Comments

Adult Choir	Soloist Plays piano
Senior Bible Studies Club	Meets at her house weekly 7:00 PM Thursday
Couples	Teacher

Talents

Comments

Sunday School Teacher	
Baby Sitter	
Pianist	Lessons available

Special Dates

Date

Comments

Birthdate:	12/23/1945
Date Joined:	3/02/1992
Wedding Anniversary	12/06/1956
Baptism	1/23/1990

Individual Profile Report

Emily R Adams

Address 598 Crawford LaneApt 3B
ChesapeakeVA 23324

Phone: (804) 378-7886

Comments: adams@myemail.net

Occupation English Teacher County School Div

Work Phone: (757) 456-1234

Date Joined: 3/02/1992

Date of Birth: 12/23/1945

Codes: Marriage:

Sex: F

Status: A

Fred R Adams

Address 598 Crawford LaneApt 3B
ChesapeakeVA 23324

Phone: (804) 378-7886

Comments:

Occupation

Work Phone:

Date Joined:

Date of Birth: 12/23/1978

Codes: Marriage:

Sex: M

Status: A

William H Adams

Address 598 Crawford LaneApt 3B
ChesapeakeVA 23324

Phone: (804) 378-7886

Comments:

Occupation Asst. Principal County School Div

Work Phone:

Date Joined: 3/02/1992

Date of Birth: 2/12/1923

Codes: Marriage:

Sex: M

Status: A

Adam W Baker

Address 679 Spring Cresent LaneSuite 220 A
ChesapeakeVA 23321-4721

Phone: (804) 399-9009

Comments:

Occupation Stock Broker ABC Investments, Inc

Work Phone: (757) 654-3234

Date Joined: 3/02/1992

Date of Birth: 11/26/1907

Codes: Marriage:

Sex: M

Status: A

Cheryl L Baker

Address 679 Spring Cresent LaneSuite 220 A
ChesapeakeVA 23321-4721

Phone: (804) 399-9009

Comments:

Occupation

Work Phone:

Date Joined: 3/02/1992

Date of Birth:

Codes: Marriage:

Sex: F

Status: A

David W Baker

Address 679 Spring Cresent LaneSuite 220 A
ChesapeakeVA 23321-4721

Phone: (804) 399-9009

Comments:

Occupation

Work Phone:

Date Joined:

Date of Birth: 6/12/1938

Codes: Marriage:

Sex: M

Status: A

Jenny R Baker

Address 679 Spring Cresent LaneSuite 220 A
ChesapeakeVA 23321-4721

Phone: (804) 399-9009

Comments:

Occupation

Work Phone:

Date Joined:

Date of Birth: 12/17/1996

Codes: Marriage:

Sex: F

Status: A

Teddy G Barnes

Address 3445 2nd St.
PortsmouthVA 23701

Phone: (804) 345-6765

Comments:

Occupation

Work Phone:

Date Joined: 3/02/1992

Date of Birth: 4/12/1934

Codes: Marriage:

Sex: M

Status: A

Donald P Colins

Address 120 N. Wyoming Ave.
Virginia BeachVA 23434

Phone: (804) 345-6789

Comments:

Occupation Carpenter

Work Phone: (757) 234-5678

Date Joined: 2/14/1969

Date of Birth: 12/01/1954

Codes: Marriage:

Sex: M

Status: A

Organizational Roster

Name	Phone No	Comments
<u>Adult Choir</u>		
John T Wagner	(804) 987-6543	
Adam W Baker	(804) 399-9009	
Cheryl L Baker	(804) 399-9009	Music Director At High School
John W Gleason	(804) 543-2123	
Doug M Smith	(804) 612-3212	
William H Adams	(804) 378-7886	
Emily R Adams	(804) 378-7886	Soloist Plays piano
Teddy G Barnes	(804) 345-6765	
Michael R Thomason	(804) 345-4545	Tenor
Timothy R Davis	(804) 345-6789	
Rose F Davis	(804) 345-6789	
Sandy T Lawrence	(804) 345-5445	Choir Director Teaches music at school
Issac R Forrest	(804) 234-3223	

Special Skills and Talents

Name	Phone	Comments
<u>Sunday School Teacher</u>		
William H Adams	(804) 378-7886	
Emily R Adams	(804) 378-7886	
Fred R Adams	(804) 378-7886	
<u>Baby Sitter</u>		
Cheryl L Baker	(804) 399-9009	
Jenny R Baker	(804) 399-9009	
Dorothy K Gleason	(804) 543-2123	
Emily R Adams	(804) 378-7886	
<u>Pianist</u>		
Dorothy K Gleason	(804) 543-2123	
Emily R Adams	(804) 378-7886	Lessons available
Donald P Colins	(804) 345-6789	
<u>Handy Man</u>		
David W Baker	(804) 399-9009	
William H Adams	(804) 378-7886	
Barry K Lawrence	(804) 345-5445	

Special Dates Report - July

Date	Name	Phone	Event	Comments
7/01/1998	Emily R Eaton	(919) 232-4356	Baptism	
7/12/1989	Doug M Smith	(804) 612-3212	Baptism	
7/14/1989	Timothy R Davis	(804) 345-6789	Baptism	
7/15/1956	Emily R Adams	(804) 378-7886	Wedding Anniversary	
7/23/1990	Emily R Adams	(804) 378-7886	Baptism	
7/30/1989	Adam W Baker	(804) 399-9009	Wedding Anniversary	

Tally of Households By Status Code

Status Code	Count
No Status	1
A	8
I	3
M	8
O	1
Grand Total	21

Tally of Individuals By Status Code

Status Code	Count
No Status Code	7
A	2
M	21
V	9
Grand Total	39

MR. AND MRS. WILLIAM H. ADAMS
598 CRAWFORD LANE
APT 3B
CHESAPEAKE VA 23324

MR. AND MRS. ADAM W. BAKER
679 SPRING CRESENT LANE
SUITE 220 A
CHESAPEAKE VA 23321-4721

MR. TEDDY G. BARNES
3445 2ND ST.
PORTSMOUTH VA 23701

FRAND AND MARY BLANDFORD
121 NORTH ST
PORTSMOUTH VA 23707

MR. DONALD P. COLINS
120 N. WYOMING AVE.
VIRGINIA BEACH VA 23434

MR. AND MRS. TIMOTHY R. DAVIS
667 NEVADA TRAIL
PORTSMOUTH VA 23706

MR. AND MRS. GARY H. EATON
324 KINGS TREE LANE
ELIZABETH CITY NC 29198-2134

MR. ISSAC R FORREST
445 OLE POINT HOLLOW
SUFFOLK VA 23412-2132

MR. AND MRS. J. W. GLEASON JR.
552 MARYLAND AVE.
APT 4
CHESAPEAKE VA 23321

MR. ROBERT L HIGGINS
3445 CAVILIER BLVD.
VIRGINIA BEACH VA 23442

MISS MILDRED Y. JONES
120 NORTH LANSING CIRCLE
APT 201
PORTSMOUTH VA 23704-3221

MR. AND MRS. BARRY K LAWRENCE
670 EAST RIVER RD.
CHESAPEAKE VA 23322

MRS. EILEEN PORTER
340 N. KEELING DRIVE
APT 112
NORFOLK VA 23543-1002

MR. AND MRS. FREDERICK A SIMMONS
1234 MAPLE GROVE LANE
PORTSMOUTH VA 23707

MR. AND MRS. DOUG M. SMITH
120 N. 4TH ST.
APT. 3B
NORFOLK VA 23502-2112

MR. AND MRS. HARRY K. SMITH
340 WEST CHESTER BLVD.
CHESAPEAKE VA 23322

FRED AND JILL SPAIN
123 MAIN STREET

MR. KENNETL R. STAPLETON
76323 CHERRY PARK RD.
VIRGINIA BEACH VA 23434-1001

MR. AND MRS. FRED I. TALBERT
1230 MAIN STREET
CHESAPEAKE VA 23321

MR. AND MRS. MICHAEL R. THOMASON
334 CEDAR CRESCENT
NORFOLK VA 23554

TORBERT DATA SYSTEMS, INC.
P. O. BOX 9218
CHESAPEAKE VA 23321-9218

MR. AND MRS. JOHN T. WAGNER
120 N. WISCONSIN ST.
PORTSMOUTH VA 23702-4509

YOUR CHURCH AS A FAMILY
** DO NOT MAIL **
** BALANCES CASH CONTRIBUTIONS **

MR. AND MRS. WILLIAM H. ADAMS
598 CRAWFORD LANE
APT 3B
CHESAPEAKE VA 23324

MR. AND MRS. ADAM W. BAKER
679 SPRING CRESENT LANE
SUITE 220 A
CHESAPEAKE VA 23321-4721

MR. TEDDY G. BARNES
3445 2ND ST.
PORTSMOUTH VA 23701

FRAND AND MARY BLANDFORD
121 NORTH ST
PORTSMOUTH VA 23707

MR. DONALD P. COLINS
120 N. WYOMING AVE.
VIRGINIA BEACH VA 23434

MR. AND MRS. TIMOTHY R. DAVIS
667 NEVADA TRAIL
PORTSMOUTH VA 23706

MR. AND MRS. GARY H. EATON
324 KINGS TREE LANE
ELIZABETH CITY NC 29198-2134

MR. ISSAC R FORREST
445 OLE POINT HOLLOW
SUFFOLK VA 23412-2132

MR. AND MRS. J. W. GLEASON JR.
552 MARYLAND AVE.
APT 4
CHESAPEAKE VA 23321

MR. ROBERT L HIGGINS
3445 CAVILIER BLVD.
VIRGINIA BEACH VA 23442

MISS MILDRED Y. JONES
120 NORTH LANSING CIRCLE
APT 201
PORTSMOUTH VA 23704-3221

MR. AND MRS. BARRY K LAWRENCE
670 EAST RIVER RD.
CHESAPEAKE VA 23322

MRS. EILEEN PORTER
340 N. KEELING DRIVE
APT 112
NORFOLK VA 23543-1002

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PORTSMOUTH VA 23707**

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PORTSMOUTH VA 23706**

**MR. ISSAC R FORREST
445 OLE POINT HOLLOW
SUFFOLK VA 23412-2132**

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VIRGINIA BEACH VA 23442**

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334 CEDAR CRESCENT
NORFOLK VA 23554**

DONATIONS – REPORTS

DETAIL DATA ENTRY EDIT LISTING
SUMMARY DATA ENTRY EDIT LISTING
DONOR RECEIPT
ANNUAL PLEDGE/GIVING DETAIL REPORT
ANNUAL PLEDGE/GIVING SUMMARY COMPARISON REPORT
ALPHABETICAL DONOR LIST
CALL LIST – DONATION DATE
CATEGORY SUMMARY REPORT – DATE RANGE
DONATION CATEGORIES
DONOR LIST BY ENVELOPE NUMBER
DONOR SUMMARY REPORT BY DATE RANGE
QUARTERLY DONATION COMPARISON
WEEKLY DONATION SUMMARY
DETAIL AUDIT REPORT BY CATEGORY
DETAIL AUDIT REPORT BY DONOR
DATA ENTRY WORK SHEET

DONATIONS - STATEMENTS

QUARTERLY SUMMARY FORMAT
DETAIL FORMAT
CANADIAN FORMAT
DATE RANGE
DONOR RECEIPT – SPECIFIC DATE

Detail Data Entry Edit Listing

<i>Date</i>	<i>Env No</i>	<i>Name</i>	<i>Amount</i>	<i>Check No/Ref</i>
Donation Category: Tithes and Offerings				
10/26/2001	101	Emily R Adams	25.00	3514
10/26/2001	102	William H Adams	12.00	201
10/26/2001	107	Teddy G Barnes	5.00	
10/26/2001	110	Donald P Colins	125.00	4101
10/26/2001	111	Patrick J Davis	25.00	
10/26/2001	117	Issac R Forrest	10.00	
10/26/2001	114	John W Gleason	30.00	2123
10/26/2001	124	Barry K Lawrence	25.00	409
Total For This Fund:			257.00	
Donation Category: Children's Fund				
10/26/2001	101	Emily R Adams	5.00	3514
10/26/2001	110	Donald P Colins	25.00	4101
10/26/2001	124	Barry K Lawrence	5.00	409
Total For This Fund:			35.00	
Donation Category: Missionary Fund				
10/26/2001	107	Teddy G Barnes	3.25	
10/26/2001	110	Donald P Colins	5.00	4101
10/26/2001	124	Barry K Lawrence	1.00	409
Total For This Fund:			9.25	
Donation Category: Building Fund				
10/26/2001	110	Donald P Colins	75.00	4101
Total For This Fund:			75.00	
Donation Category: Youth Fund				
10/26/2001	110	Donald P Colins	10.00	4101
Total For This Fund:			10.00	
Donation Category: Cash Contributions				
10/26/2001		Cash Visitors	117.78	
Total For This Fund:			117.78	
Grand Total:			504.03	

Summary Data Entry Edit Listing

<i>Category</i>	<i>Amount</i>
Tithes and Offerings	257.00
Children's Fund	35.00
Missionary Fund	9.25
Building Fund	75.00
Youth Fund	10.00
Cash Contributions	117.78
Grand Total	504.03

~ **Donor Receipt** ~

4/30/2002

DEMO MODE - CHURCH NAME APPEARS HERE - DEMO MODE

Church Address Line One

Church Address Line Two

Church Address Line Three

John T Wagner

120 N. Wisconsin St.

Portsmouth VA 23702-4509

	Date	Amount	Reference
Category:	Building Fund		
	4/28/2002	250.00	2132
	Category Total:	<u>250.00</u>	
	Donor Total:	<u>250.00</u>	

This is a receipt for a tax deductible contribution for which the organization has provided no goods or services other than intangible religious benefits to the donor.

Annual Pledge/Giving Detail Report - Building Fund

Donor Name	Last Year (2001)		This Year (2002)		2003	Fund Life
	Pledged	Donated	Pledged	Donated	Pledged	Pledged
Emily R Adams	100.00	25.00	150.00	60.00	0.00	500.00
Teddy G Barnes	0.00	0.00	25.00	0.00	30.00	100.00
Donald P Colins	100.00	75.00	150.00	0.00	0.00	400.00
Emily R Eaton	100.00	0.00	0.00	87.00	0.00	0.00
Dorothy K Gleason	100.00	0.00	0.00	55.00	0.00	0.00
Sandy T Lawrence	100.00	0.00	0.00	30.00	0.00	0.00
Doug M Smith	0.00	0.00	125.00	0.00	200.00	750.00
Fred I Talbert	100.00	0.00	0.00	200.89	0.00	0.00
John T Wagner	0.00	0.00	1,500.00	2,075.97	2,000.00	10,000.00
Grand Totals	600.00	100.00	1,950.00	2,508.86	2,230.00	11,750.00

Annual Pledge/Giving Summary Comparison Report

Donation Category	Last Year (2001)		This Year (2002)		2003	Fund Life
	Pledged	Donated	Pledged	Donated	Pledged	Pledged
Tithes and Offerings	1,500.00	891.00	2,050.00	2,425.00	1,500.00	0.00
Children's Fund	150.00	66.25	60.00	1.00	0.00	0.00
Missionary Fund	25.00	22.50	30.00	0.00	0.00	0.00
Building Fund	600.00	100.00	1,950.00	2,508.86	2,230.00	11,750.00
Youth Fund	0.00	10.00	0.00	0.00	0.00	0.00
Flower Fund	0.00	1.00	0.00	0.00	0.00	0.00
Cash Contributions	0.00	117.78	0.00	0.00	0.00	0.00
Grand Totals	2,275.00	1,208.53	4,090.00	4,934.86	3,730.00	11,750.00

Alphabetical Donor List

Name	Envelope No	Phone No
Adams, Emily R	101	(804) 378-7886
Adams, Fred R	103	(804) 378-7886
Adams, William H	102	(804) 378-7886
Baker, Adam W	106	(804) 399-9009
Barnes, Teddy G	107	(804) 345-6765
Blandford, Frank		(757) 399-9999
Blandford, Mary		(757) 399-9999
Colins, Donald P	110	(804) 345-6789
Davis, Patrick J	111	(804) 345-6789
Davis, Rose F	109	(804) 345-6789
Davis, Timothy R	112	(804) 345-6789
Eaton, Emily R	115	(919) 232-4356
Eaton, Gary H	113	(919) 232-4356
Forrest, Issac R	117	(804) 234-3223
Gleason, Dorothy K	118	(804) 543-2123
Gleason, John W	114	(804) 543-2123
Grayson, David T	119	(804) 543-4556
Grayson, Ruby K	121	(804) 543-4556
Higgins, Robert L	122	(804) 345-8990
Jones, Mildred Y	123	(804) 543-4456
Lawrence, Barry K	124	(804) 345-5445
Lawrence, Sandy T	125	(804) 345-5445
Porter, Eileen T	126	(804) 321-2345
Simmons, Dorothy K	127	(804) 399-1234
Simmons, Frederick A	123	(804) 399-1234
Smith, Donna R	124	(804) 612-3212
Smith, Doug M	125	(804) 612-3212
Smith, Harry K	126	(804) 344-3212
Smith, Janet L	133	(804) 344-3212
Spain, Fred		(000) 000-0000
Spain, Jill		(000) 000-0000
Stapleton, Kenneth R	128	(804) 321-8765
Talbert, Fred I		(804) 488-4567
Talbert, Pat K		(804) 488-4567
Thomason, Mary K	129	(804) 345-4545
Thomason, Michael R	130	(804) 345-4545
Visitors, Cash		(000) 000-0000
Wagner, John T	131	(804) 987-6543
Wagner, Mary K	132	(804) 987-6543

Call List - Last Donation Between 1/01/2000 And 12/31/2002

Donor Name	Phone Number	Last Donation	Donations YTD	Last Year
Emily R Adams	(804) 378-7886	4/07/2002	110.00	675.50
William H Adams	(804) 378-7886	10/26/2001		12.00
Adam W Baker	(804) 399-9009	2/18/2001		
Teddy G Barnes	(804) 345-6765	1/20/2002	75.00	8.25
Frank Blandford	(757) 399-9999	1/20/2002	50.00	
Donald P Colins	(804) 345-6789	10/26/2001		240.00
Patrick J Davis	(804) 345-6789	10/26/2001		25.00
Timothy R Davis	(804) 345-6789	3/05/2001		59.00
Emily R Eaton	(919) 232-4356	4/07/2002	162.00	
Issac R Forrest	(804) 234-3223	10/26/2001		10.00
Dorothy K Gleason	(804) 543-2123	4/07/2002	106.00	
John W Gleason	(804) 543-2123	10/26/2001		30.00
Mildred Y Jones	(804) 543-4456	2/05/2001		
Barry K Lawrence	(804) 345-5445	10/26/2001		31.00
Sandy T Lawrence	(804) 345-5445	4/07/2002	55.00	
Doug M Smith	(804) 612-3212	2/18/2001		
Janet L Smith	(804) 344-3212	2/18/2001		
Fred I Talbert	(804) 488-4567	2/10/2002	200.89	
Pat K Talbert	(804) 488-4567	2/18/2001		
Michael R Thomason	(804) 345-4545	2/12/2001		
Cash Visitors	(000) 000-0000	10/26/2001		117.78
John T Wagner	(804) 987-6543	4/21/2002	4,175.97	
Mary K Wagner	(804) 987-6543	2/12/2001		

Category Summary Report 5/01/2002 Thru 5/31/2002

Category	Amount
Tithes and Offerings	1,457.89
Children's Fund	140.78
Missionary Fund	51.78
Building Fund	850.00
Youth Fund	65.78
Flower Fund	134.67
Grand Total	2,700.90

Donation Categories

Category No	Description
1	Tithes and Offerings
2	Children's Fund
3	Missionary Fund
4	Building Fund
5	Youth Fund
6	Flower Fund
7	Cash Contributions

Donor List By Envelope Number

Envelope No	Name		Phone No
101	Emily	R Adams	(804) 378-7886
102	William	H Adams	(804) 378-7886
103	Fred	R Adams	(804) 378-7886
106	Adam	W Baker	(804) 399-9009
107	Teddy	G Barnes	(804) 345-6765
109	Rose	F Davis	(804) 345-6789
110	Donald	P Colins	(804) 345-6789
111	Patrick	J Davis	(804) 345-6789
112	Timothy	R Davis	(804) 345-6789
113	Gary	H Eaton	(919) 232-4356
114	John	W Gleason	(804) 543-2123
115	Emily	R Eaton	(919) 232-4356
117	Issac	R Forrest	(804) 234-3223
118	Dorothy	K Gleason	(804) 543-2123
119	David	T Grayson	(804) 543-4556
121	Ruby	K Grayson	(804) 543-4556
122	Robert	L Higgins	(804) 345-8990
123	Frederick	A Simmons	(804) 399-1234
123	Mildred	Y Jones	(804) 543-4456
124	Donna	R Smith	(804) 612-3212
124	Barry	K Lawrence	(804) 345-5445
125	Doug	M Smith	(804) 612-3212
125	Sandy	T Lawrence	(804) 345-5445
126	Harry	K Smith	(804) 344-3212
126	Eileen	T Porter	(804) 321-2345
127	Dorothy	K Simmons	(804) 399-1234
128	Kenneth	R Stapleton	(804) 321-8765
129	Mary	K Thomason	(804) 345-4545
130	Michael	R Thomason	(804) 345-4545
131	John	T Wagner	(804) 987-6543
132	Mary	K Wagner	(804) 987-6543
133	Janet	L Smith	(804) 344-3212

Donor Summary Report 4/01/2002 thru 4/30/2002

	Donation Category	Amount Given
Emily R Adams	Env: 101	
	Tithes and Offerings	25.00
	Building Fund	50.00
	Donor Total:	75.00
Emily R Eaton	Env: 115	
	Tithes and Offerings	25.00
	Building Fund	12.00
	Donor Total:	37.00
Dorothy K Gleason	Env: 118	
	Tithes and Offerings	50.00
	Building Fund	25.00
	Donor Total:	75.00
Sandy T Lawrence	Env: 125	
	Tithes and Offerings	25.00
	Building Fund	30.00
	Donor Total:	55.00
Michael R Thomason	Env: 130	
	Tithes and Offerings	25.00
	Children's Fund	5.00
	Missionary Fund	4.00
	Youth Fund	5.00
	Donor Total:	39.00
John T Wagner	Env: 131	
	Tithes and Offerings	2,100.00
	Building Fund	2,325.97
	Donor Total:	4,425.97
	Grand Total	4,706.97

Quarterly Donation Comparison - This Year vs Last Year

Category	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total YTD
Tithes and Offerings					
This Year - 2002	200.00	3707.89	0.00	0.00	3907.89
Last Year - 2001	334.00	100.00	175.00	282.00	891.00
Children's Fund					
This Year - 2002	1.00	145.78	0.00	0.00	146.78
Last Year - 2001	5.00	1.25	25.00	35.00	66.25
Missionary Fund					
This Year - 2002	0.00	55.78	0.00	0.00	55.78
Last Year - 2001	1.00	2.25	10.00	9.25	22.50
Building Fund					
This Year - 2002	315.89	3292.97	0.00	0.00	3608.86
Last Year - 2001	0.00	25.00	0.00	75.00	100.00
Youth Fund					
This Year - 2002	0.00	70.78	0.00	0.00	70.78
Last Year - 2001	0.00	0.00	0.00	10.00	10.00
Flower Fund					
This Year - 2002	0.00	134.67	0.00	0.00	134.67
Last Year - 2001	0.00	1.00	0.00	0.00	1.00
Cash Contributions					
This Year - 2002	0.00	0.00	0.00	0.00	0.00
Last Year - 2001	0.00	0.00	0.00	117.78	117.78

Weekly Donation Summary

Week Of	Through	Amount
Tithes and Offerings		
1/06/2002	1/12/2002	50.00
1/13/2002	1/19/2002	25.00
1/20/2002	1/26/2002	75.00
2/10/2002	2/16/2002	50.00
4/07/2002	4/13/2002	125.00
4/14/2002	4/20/2002	2,100.00
4/28/2002	5/04/2002	25.00
5/12/2002	5/18/2002	1,457.89
Category Total		3,907.89
Children's Fund		
2/10/2002	2/16/2002	1.00
4/28/2002	5/04/2002	5.00
5/12/2002	5/18/2002	140.78
Category Total		146.78
Missionary Fund		
4/28/2002	5/04/2002	4.00
5/12/2002	5/18/2002	51.78
Category Total		55.78
Building Fund		
1/06/2002	1/12/2002	10.00
1/27/2002	2/02/2002	125.00
2/10/2002	2/16/2002	180.89
4/07/2002	4/13/2002	117.00
4/14/2002	4/20/2002	875.00
4/21/2002	4/27/2002	1,200.97
4/28/2002	5/04/2002	250.00
5/12/2002	5/18/2002	850.00
Category Total		3,608.86
Youth Fund		
4/28/2002	5/04/2002	5.00
5/12/2002	5/18/2002	65.78
Category Total		70.78
Flower Fund		
5/12/2002	5/18/2002	134.67
Category Total		134.67

Detail Audit Report By Category 4/15/2002 Thru 5/31/2002

Trans Date	Mbr Donor No Name	Amount Given	Check No or Reference	Post Date	Post Time
Tithes and Offerings					
4/28/2002	1037 Michael R Thomason	25.00		6/08/2002	8:10AM
5/12/2002	1004 Adam W Baker	500.00	418	6/08/2002	7:59AM
5/12/2002	1009 Rose F Davis	250.00	1312	6/08/2002	8:00AM
5/12/2002	1039 John T Wagner	350.00		6/08/2002	8:00AM
5/12/2002	1034 Fred I Talbert	30.00		6/08/2002	8:00AM
5/12/2002	1018 Robert L Higgins	327.89		6/08/2002	8:02AM
Total For Tithes and Offerings		1,482.89			
Children's Fund					
4/28/2002	1037 Michael R Thomason	5.00		6/08/2002	8:10AM
5/12/2002	1009 Rose F Davis	25.00		6/08/2002	8:00AM
5/12/2002	1034 Fred I Talbert	47.89		6/08/2002	8:00AM
5/12/2002	1018 Robert L Higgins	67.89		6/08/2002	8:02AM
Total For Children's Fund		145.78			
Missionary Fund					
4/28/2002	1037 Michael R Thomason	4.00		6/08/2002	8:11AM
5/12/2002	1034 Fred I Talbert	25.00		6/08/2002	8:01AM
5/12/2002	1018 Robert L Higgins	26.78		6/08/2002	8:02AM
Total For Missionary Fund		55.78			
Building Fund					
4/21/2002	1039 John T Wagner	1,200.97		6/08/2002	7:37AM
4/28/2002	1039 John T Wagner	250.00	2132	6/08/2002	7:39AM
5/12/2002	1009 Rose F Davis	100.00		6/08/2002	8:00AM
5/12/2002	1039 John T Wagner	750.00		6/08/2002	8:00AM
Total For Building Fund		2,300.97			
Youth Fund					
4/28/2002	1037 Michael R Thomason	5.00		6/08/2002	8:11AM
5/12/2002	1034 Fred I Talbert	65.78		6/08/2002	8:01AM
Total For Youth Fund		70.78			
Flower Fund					
5/12/2002	1034 Fred I Talbert	134.67		6/08/2002	8:02AM
Total For Flower Fund		134.67			
Grand Total		4,190.87			

Detail Audit Report By Donc 1/01/2000 Thru 5/31/2002

Trans Date	Amount Given	Donation Category	Check No or Reference	Post Date	Post Time
Emily R Adams					
1/06/2002	25.00	Tithes and Offerings	3876	6/08/2002	7:21AM
1/06/2002	10.00	Building Fund	3876	6/08/2002	7:21AM
4/07/2002	25.00	Tithes and Offerings	3878	6/08/2002	7:34AM
4/07/2002	50.00	Building Fund	3878	6/08/2002	7:34AM
1/02/2000	50.00	Tithes and Offerings	2123	6/08/2002	6:07AM
1/02/2000	5.00	Children's Fund		6/08/2002	6:07AM
1/09/2000	50.00	Tithes and Offerings	2234	6/08/2002	6:08AM
1/16/2000	25.00	Tithes and Offerings	2134	6/08/2002	6:08AM
7/02/2000	25.00	Tithes and Offerings		6/08/2002	6:39AM
1/07/2001	25.00	Tithes and Offerings	3114	6/08/2002	6:41AM
1/14/2001	25.00	Tithes and Offerings	3118	6/08/2002	6:43AM
1/28/2001	50.00	Tithes and Offerings	3212	6/08/2002	6:42AM
2/04/2001	25.00	Tithes and Offerings	3232	6/08/2002	6:42AM
2/11/2001	25.00	Tithes and Offerings	3241	6/08/2002	6:43AM
2/18/2001	25.00	Tithes and Offerings	3256	6/08/2002	6:43AM
2/25/2001	25.00	Tithes and Offerings	3269	6/08/2002	6:44AM
3/04/2001	25.00	Tithes and Offerings	3281	6/08/2002	6:44AM
3/04/2001	5.00	Children's Fund	3281	6/08/2002	6:44AM
3/04/2001	1.00	Missionary Fund	3281	6/08/2002	6:44AM
3/11/2001	25.00	Tithes and Offerings	3290	6/08/2002	6:45AM
3/18/2001	25.00	Tithes and Offerings	3298	6/08/2002	6:46AM
4/01/2001	25.00	Tithes and Offerings	3303	6/08/2002	6:47AM
4/08/2001	25.00	Tithes and Offerings	3310	6/08/2002	6:47AM
4/08/2001	25.00	Building Fund	3310	6/08/2002	6:49AM
4/08/2001	1.00	Flower Fund	3310	6/08/2002	6:49AM
4/15/2001	25.00	Tithes and Offerings	3324	6/08/2002	6:50AM
5/06/2001	25.00	Tithes and Offerings	3356	6/08/2002	6:50AM
5/06/2001	1.25	Children's Fund	3356	6/08/2002	6:50AM
5/06/2001	2.25	Missionary Fund	3356	6/08/2002	6:51AM
7/08/2001	125.00	Tithes and Offerings	3401	6/08/2002	6:51AM
7/08/2001	25.00	Children's Fund	3401	6/08/2002	6:51AM
7/08/2001	10.00	Missionary Fund	3401	6/08/2002	6:51AM
7/15/2001	50.00	Tithes and Offerings	3419	6/08/2002	6:52AM
10/07/2001	25.00	Tithes and Offerings	3508	6/08/2002	6:52AM
10/26/2001	25.00	Tithes and Offerings	3514	6/08/2002	6:55AM
10/26/2001	5.00	Children's Fund	3514	6/08/2002	6:55AM
Donor Total:	940.50				
Grand Total	940.50				

2001 ~ Summary Donation Statement · 2001

Statement Issue Date: 12/31/2001

CHURCH NAME APPEARS HERE WHEN REGISTERED

Church Address Line One

Church Address Line Two

Church Address Line Three

Mr. and Mrs. William H. Adams
598 Crawford Lane
Apt 3B
Chesapeake VA 23324

Category	Quarter 1	Quarter 2	Quarter 3	Quarter 4	YTD	Pledge
Tithes and Offerings	275.00	100.00	175.00	62.00	612.00	1,000.00
Children's Fund	5.00	1.25	25.00	5.00	36.25	50.00
Missionary Fund	1.00	2.25	10.00	0.00	13.25	25.00
Building Fund	0.00	25.00	0.00	0.00	25.00	100.00
Flower Fund	0.00	1.00	0.00	0.00	1.00	0.00
Totals	281.00	129.50	210.00	67.00	687.50	1,175.00

This is a receipt for a tax deductible contribution for which the organization has provided no goods or services other than intangible religious benefits to the donor.

2001 ~ **Donation Statement** ~ 2001

Statement Issue Date: 12/31/2001

CHURCH NAME APPEARS HERE WHEN REGISTERED

Church Address Line One

Church Address Line Two

Church Address Line Three

Mr. and Mrs. William H. Adams

598 Crawford Lane

Apt 3B

Chesapeake VA 23324

	Date	Amount	Reference
Category: Tithes and Offerings			
	1/07/2001	25.00	3114
	1/14/2001	25.00	3118
	1/28/2001	50.00	3212
	2/04/2001	25.00	3232
	2/11/2001	25.00	3241
	2/18/2001	25.00	3256
	2/25/2001	25.00	3269
	3/04/2001	25.00	3281
	3/11/2001	25.00	3290
	3/18/2001	25.00	3298
	4/01/2001	25.00	3303
	4/08/2001	25.00	3310
	4/15/2001	25.00	3324
	5/06/2001	25.00	3356
	7/08/2001	125.00	3401
	7/15/2001	50.00	3419
	10/07/2001	25.00	3508
	10/26/2001	25.00	3514
	10/26/2001	12.00	201
	Category Total	612.00	
Category: Children's Fund			
	3/04/2001	5.00	3281
	5/06/2001	1.25	3356
	7/08/2001	25.00	3401
	10/26/2001	5.00	3514
	Category Total	36.25	
Category: Missionary Fund			
	3/04/2001	1.00	3281
	5/06/2001	2.25	3356

This is a receipt for a tax deductible contribution for which the organization has provided no goods or services other than intangible religious benefits to the donor.

~ Official Receipt For Income Tax Purposes ~

1/01/2002 Thru 12/31/2002

DEMO MODE - CHURCH NAME APPEARS HERE - DEMO MODE

Church Address Line One

Church Address Line Two

Church Address Line Three

**Frank K Gilbert
123 North Street
Toronto ON
Canada M4S 1L3**

Total Donation Received From 1/01/2002 Through 12/31/2002 837.90

Authorized Signature _____

Registration No: A1X-345-21134

Date Of Issue: 12/31/2002

Serial No: 1

1/01/1999 ~ Donation Statement ~ 12/31/2000

Statement Issue Date: 6/08/2002

DEMO MODE - CHURCH NAME APPEARS HERE - DEMO MODE

Church Address Line One
Church Address Line Two
Church Address Line Three

Emily R Adams
598 Crawford Lane
Apt 3B
Chesapeake VA 23324

Date	Amount	Reference
Category: Tithes and Offerings		
1/01/1999	5.00	
1/03/1999	10.00	203
1/03/1999	10.00	
1/10/1999	10.00	214
1/02/2000	50.00	2123
1/09/2000	50.00	2234
1/16/2000	25.00	2134
7/02/2000	25.00	
Category Total:	185.00	
Category: Children's Fund		
1/01/1999	1.00	
1/03/1999	1.00	
1/02/2000	5.00	
Category Total:	7.00	
Category: Missionary Fund		
1/03/1999	5.00	
Category Total:	5.00	
Donor Total:	197.00	

This is a receipt for a tax deductible contribution for which the organization has provided no goods or services other than intangible religious benefits to the donor.

~ **Donor Receipt** ~

6/08/2002

DEMO MODE - CHURCH NAME APPEARS HERE - DEMO MODE

Church Address Line One

Church Address Line Two

Church Address Line Three

John T Wagner
120 N. Wisconsin St.
Portsmouth VA 23702-4509

	Date	Amount	Reference
Category: Tithes and Offerings			
	4/14/2002	2,100.00	213
	Category Total:	<u>2,100.00</u>	
Category: Building Fund			
	4/14/2002	875.00	213
	Category Total:	<u>875.00</u>	
	Donor Total:	<u>2,975.00</u>	

This is a receipt for a tax deductible contribution for which the organization has provided no goods or services other than intangible religious benefits to the donor.

CMTS 4.2 User Reference Manual

FUND ACCOUNTING / CHECK WRITING - REPORTS

DATA ENTRY EDIT LISTING
GENERAL LEDGER EDIT LISTING
CATEGORY SUMMARY REPORT
CHECK LEDGER
MONTHLY REPORT – RECEIPTS AND DISBURSEMENTS
VENDOR DATAL REPORT
VENDOR LIST
CHART OF ACCOUNTS
REVENUE AND EXPENDITURES
SOURCE AND USES OF FUNDS
TRIAL BALANCE
ACTUAL VS BUDGETED REPORT
TRANSACTION AUDIT TRAIL
BALANCE SHEET
CHANGES IN FUND EQUITY
FUND EQUITY ACCOUNT ANALYSIS
MONTHLY BUDGET INFORMATION
ANNUAL BUDGET INFORMATION
ACCOUNT DETAIL REPORT (DATE RANGE)
ACTUAL/BUDGETED VARIANCE REPORT

Data Entry Edit Listing

1 ABC National Bank

Checking Account

	Date	Chk #	Vendor	Transaction Amount
Checks				
	5/01/2001	170	ABC Church Supply Co	136.78
	5/01/2001	171	General Contractors, INC	459.98
	5/01/2001	172	Power and Gas, Inc	45.67
	5/01/2001	173	World Missions, Inc.	450.00
			Total Checks	1,092.43
Deposits				
	6/08/2002		Deposit	768.94
			Total Deposits	768.94

```

=====
Account Name                Reference/Desc                Debit Amt  Credit Amt
=====
Trans #:  110  5/01/2001 Source:CHECK  Reference:
          170 ABC Church Supply Co
101      Cash in checking                                136.78
501      Church Office Supplies                          76.78
502      Sunday School Supplies                          60.00

Trans #:  111  5/01/2001 Source:CHECK  Reference:
          171 General Contractors, INC
101      Cash in checking                                459.98
503      Construction Expenses                          459.98

Trans #:  112  5/01/2001 Source:CHECK  Reference:
          172 Power and Gas, Inc
101      Cash in checking                                45.67
504      Utilities Expense                              45.67

Trans #:  113  5/01/2001 Source:CHECK  Reference:
          173 World Missions, Inc.
101      Cash in checking                                450.00
505      Overseas Missions                             450.00

```

Category Summary Report

Description	GL Acct #	Year To Date	Last Year
Receipt Categories			
3 Building Fund Donations	403	758.33	596.90
2 Fund Raising Event Income	402	1,343.99	200.00
4 Missionary Fund Donations	404	243.91	1,180.98
1 Tithes and Offerings	401	2,608.79	2,022.12
	Category Totals:	4,955.02	4,000.00
Disbursement Categories			
5 Church Office Supplies	501	1,584.12	133.20
7 Construction Expenses	503	1,975.44	180.79
10 Misc Expenses	599	0.00	0.00
9 Overseas Missions	505	880.00	200.00
6 Sunday School Supplies	502	610.38	22.20
8 Utilities Expense	504	1,116.82	131.81
	Category Totals:	6,166.76	668.00

Check Ledger 1/01/2001 Thru 5/31/2001

1 ABC National Bank		Checking Account			
Date	Clear	Chk # Vendor	Check/Other Amt	Deposit/Other Amt	Balance
1/12/2001	02/01	151 ABC Church Supply Co	348.90		17,923.44
1/12/2001	02/01	152 General Contractors, INC	400.00		17,523.44
1/12/2001	02/01	153 Power and Gas, Inc	78.90		17,444.54
1/12/2001	02/01	154 World Missions, Inc.	100.00		17,344.54
1/14/2001	02/01	Deposit		679.90	18,024.44
2/10/2001	03/01	155 ABC Church Supply Co	156.78		17,867.66
2/10/2001	03/01	156 Contractors, INC	490.89		17,376.77
2/10/2001	03/01	157 Power and Gas, Inc	120.90		17,255.87
2/12/2001	03/01	Deposit		2312.89	19,568.76
3/12/2001	04/01	158 World Missions, Inc.	100.00		19,468.76
3/12/2001	04/01	159 Power and Gas, Inc	56.78		19,411.98
3/12/2001	04/01	160 General Contractors, INC	123.67		19,288.31
3/12/2001	04/01	161 ABC Church Supply Co	45.67		19,242.64
3/12/2001	04/01	Deposit		120.00	19,362.64
4/12/2001	05/01	162 ABC Church Supply Co	1234.89		18,127.75
4/12/2001	05/01	163 Power and Gas, Inc	567.90		17,559.85
4/13/2001	05/01	167 Power and Gas, Inc	125.78		17,434.07
4/13/2001	05/01	168 ABC Church Supply Co	39.81		17,394.26
4/13/2001	05/01	169 World Missions, Inc.	230.00		17,164.26
4/14/2001	05/01	Deposit		842.23	18,006.49
4/21/2001	05/01	Deposit		1000.00	19,006.49
4/21/2001	06/01	164 ABC Church Supply Co	231.67		18,774.82
4/21/2001	05/01	165 General Contractors, INC	500.90		18,273.92
4/21/2001	05/01	166 Power and Gas, Inc	120.89		18,153.03
5/01/2001	06/01	170 ABC Church Supply Co	136.78		18,016.25
5/01/2001	06/01	171 General Contractors, INC	459.98		17,556.27
5/01/2001	06/01	172 Power and Gas, Inc	45.67		17,510.60
5/01/2001		173 World Missions, Inc.	450.00		17,060.60

MTD / YTD Receipts & Disbursements Report April

Description	This Year: MTD	YTD	Budgeted	Last Year: MTD	YTD	Budgeted
<u>Receipt Categories</u>						
Building Fund Donations	424.43	758.33		546.90	596.90	
Fund Raising Event Income	242.45	1343.99		100.00	200.00	
Missionary Fund Donations	156.56	243.91		980.98	1180.98	
Tithes and Offerings	1018.79	2608.79		1372.12	2022.12	
Totals	1842.23	4955.02		3000.00	4000.00	
<u>Disbursement Categories</u>						
Church Office Supplies	1135.89	1507.34		98.70	133.20	
Construction Expenses	500.90	1515.46		156.90	180.79	
Overseas Missions	230.00	430.00		100.00	200.00	
Sunday School Supplies	370.48	550.38		22.20	22.20	
Utilities Expense	814.57	1071.15		76.91	131.81	
Totals	3051.84	5074.33		454.71	668.00	

Vendor Detail Report

	Date	Check No	Amount	Reference
1 ABC Church Supply Co				
	1/12/2001	151	348.90	ACCT NO: 123-43
	2/10/2001	155	156.78	ACCT NO: 123-43
	3/12/2001	161	45.67	ACCT NO: 123-43
	4/12/2001	162	1234.89	ACCT NO: 123-43
	4/13/2001	168	39.81	
	4/21/2001	164	231.67	ACCT NO: 123-43
	5/01/2001	170	136.78	
3 General Contractors, INC				
	1/12/2001	152	400.00	
	2/10/2001	156	490.89	Contractors, INC
	3/12/2001	160	123.67	
	4/21/2001	165	500.90	
	5/01/2001	171	459.98	
2 Power and Gas, Inc				
	1/12/2001	153	78.90	ACCT NO: 23244678
	2/10/2001	157	120.90	ACCT NO: 23244678
	3/12/2001	159	56.78	ACCT NO: 23244678
	4/12/2001	163	567.90	ACCT NO: 23244678
	4/13/2001	167	125.78	
	4/21/2001	166	120.89	ACCT NO: 23244678
	5/01/2001	172	45.67	
4 World Missions, Inc.				
	1/12/2001	154	100.00	
	3/12/2001	158	100.00	
	4/13/2001	169	230.00	
	5/01/2001	173	450.00	

Vendor List

Vendor	Telephone	Year To Date	Last Year
1 ABC Church Supply Co	(757) 345-6789	2,194.50	155.40
3 General Contractors, INC	(757) 656-7890	1,975.44	180.79
2 Power and Gas, Inc	(757) 234-5678	1,116.82	131.81
4 World Missions, Inc.	(757) 456-7780	880.00	200.00
	Totals	6,166.76	668.00

```

=====
Account      Type      Name
=====
101          1         Cash in checking
102          1         Petty Cash                                INACTIVE
201          2         Notes Payable - Bank Loan
301          3         General Fund
302          3         Building Fund
303          3         Missionary Fund
304          3         Other Designated Funds
401          4         Tithes and Offerings                      (301)
402          4         Fund Raising Event Income                 (301)
403          4         Building Fund Donations                   (302)
404          4         Missionary Fund Donations                 (303)
501          5         Church Office Supplies                    (301)
502          5         Sunday School Supplies                    (301)
503          5         Construction Expenses                     (302)
504          5         Utilities Expense                         (301)
505          5         Overseas Missions                         (303)
599          5         Misc Expenses                             (301)
=====

```

Account Types 1 = Assets

2 = Liabilities

3 = Fund Equity Accounts

4 = Source of Funds (Revenue)

5 = Use of Funds (Expenditures) 9 = Description Accounts

Statement of Sources and Uses of Funds &
Changes in Fund Equity
Through May 31, 2001

Fund Equity Account: General Fund

Sources Of Funds (Revenue)

401	Tithes and Offerings	4,188.48
402	Fund Raising Event Income	1,708.00

	Total Revenue For This Fund	5,896.48

Uses of Funds (Expenditures)

501	Church Office Supplies	1,775.30
502	Sunday School Supplies	785.57
504	Utilities Expense	1,438.71
599	Misc Expenses	144.54

	Total Expenditures for This Fund	4,144.12

Change in Fund Equity (Revenue - Expense) 1,752.36

=====

Date	Account	Debit Amount	Credit Amount
Building Fund			
1/12/2001	Construction Expenses	400.00	
1/14/2001	Building Fund Donations		128.90
2/10/2001	Construction Expenses	490.89	
2/12/2001	Building Fund Donations		200.00
3/12/2001	Construction Expenses	123.67	
3/12/2001	Building Fund Donations		5.00
4/14/2001	Building Fund Donations		213.45
4/14/2001	Building Fund Donations		213.45
4/21/2001	Building Fund Donations		210.98
4/21/2001	Construction Expenses	500.90	
4/21/2001	Building Fund Donations		210.98
4/21/2001	Construction Expenses	500.90	
4/21/2001	Building Fund Donations		210.98
4/21/2001	Construction Expenses	500.90	
	Totals:	2,517.26	1,393.74
	Beginning Balance:	1,724.31	
	Adjustments:	-300.00	
	Less Total Debits:	2,517.26	
	Plus Total Credits:		1,393.74
	Ending Balance:	900.79	

=====

=====
Account Number 401 Tithes and Offerings

Account Balance: 4,188.48

	This Year		Last Year	
	Actual	Budgeted	Actual	Budgeted
Period 1	300.00	0.00	550.00	0.00
Period 2	1,200.00	0.00	490.00	0.00
Period 3	90.00	0.00	650.00	0.00
Period 4	2,598.48	0.00	1,372.12	0.00
Period 5	0.00	0.00	0.00	0.00
Period 6	0.00	0.00	0.00	0.00
Period 7	0.00	0.00	0.00	0.00
Period 8	0.00	0.00	0.00	0.00
Period 9	0.00	0.00	0.00	0.00
Period 10	0.00	0.00	0.00	0.00
Period 11	0.00	0.00	0.00	0.00
Period 12	0.00	0.00	0.00	0.00

=====
Account Number 402 Fund Raising Event Income

Account Balance: 1,708.00

	This Year		Last Year	
	Actual	Budgeted	Actual	Budgeted
Period 1	212.45	0.00	50.00	0.00
Period 2	879.09	0.00	120.00	0.00
Period 3	10.00	0.00	100.00	0.00
Period 4	606.46	0.00	100.00	0.00
Period 5	0.00	0.00	0.00	0.00
Period 6	0.00	0.00	0.00	0.00
Period 7	0.00	0.00	0.00	0.00
Period 8	0.00	0.00	0.00	0.00
Period 9	0.00	0.00	0.00	0.00
Period 10	0.00	0.00	0.00	0.00
Period 11	0.00	0.00	0.00	0.00
Period 12	0.00	0.00	0.00	0.00

```

=====
Account Name                               Debit Amt      Credit Amt
=====
Trans#      82  4/12/2001 Source: CHECK      ACCT NO: 123-43
                User: WWW Date Posted: 3/31/2001 Time: 7:23:07
                162 ABC Church Supply Co
101          Cash in checking                               1,234.89
501          Church Office Supplies                       989.02
502          Sunday School Supplies                       245.87

Trans#      83  4/12/2001 Source: CHECK      ACCT NO: 23244678
                User: WWW Date Posted: 3/31/2001 Time: 7:23:07
                163 Power and Gas, Inc
101          Cash in checking                               567.90
504          Utilities Expense                             567.90

Trans#      87  4/15/2001 Source: FUNDTRS
                User: WVT Date Posted: 6/08/2002 Time: 10:20:13
302          Building Fund                                   300.00
301          General Fund                                   300.00

Trans#      88  4/15/2001 Source: JOURNAL Adjustments
                User: WVT Date Posted: 6/08/2002 Time: 10:20:13
201          Notes Payable - Bank Loan                       2.00
599          Misc Expenses                                   2.00

Trans#      97  4/13/2001 Source: CHECK
                User: WVT Date Posted: 6/08/2002 Time: 10:29:52
                167 Power and Gas, Inc
101          Cash in checking                               125.78
504          Utilities Expense                             125.78

Trans#      98  4/13/2001 Source: CHECK
                User: WVT Date Posted: 6/08/2002 Time: 10:29:52
                168 ABC Church Supply Co
101          Cash in checking                               39.81
501          Church Office Supplies                       25.78
502          Sunday School Supplies                       14.03

Trans#      99  4/13/2001 Source: CHECK
                User: WVT Date Posted: 6/08/2002 Time: 10:29:52
                169 World Missions, Inc.
101          Cash in checking                               230.00
505          Overseas Missions                             230.00

Trans#     100  4/14/2001 Source: DEPOSIT
                User: WVT Date Posted: 6/08/2002 Time: 10:29:52
101          Cash in checking                               842.23
403          Building Fund Donations                       213.45
401          Tithes and Offerings                             457.89
402          Fund Raising Event Income                       120.89
404          Missionary Fund Donations                       50.00
  
```

Balance Sheet

Report Date 5/31/2001

=====
Account Account Balance
=====

ASSETS

101	Cash in checking	18,746.21

	Total Assets	18,746.21
		=====

LIABILITIES and FUND EQUITY

Liabilities

201	Notes Payable - Bank Loan	-2.00

		-2.00

Fund Equity

301	General Fund	15,489.41
302	Building Fund	900.79
303	Missionary Fund	2,358.01

	Total Liabilities and Fund Equity	18,746.21
		=====

Changes in Fund Equity

Report Date 5/31/2001

=====

Account: 301 General Fund

Balance - Beginning of Year	14,037.05
Transfers and Adjustments	-300.00
Add Increase From Revenue	5,896.48
Less Decrease From Expenses	4,144.12

Adjusted Account Balance	15,489.41
	=====

Account: 302 Building Fund

Balance - Beginning of Year	1,724.31
Transfers and Adjustments	300.00
Add Increase From Revenue	1,393.74
Less Decrease From Expenses	2,517.26

Adjusted Account Balance	900.79
	=====

Account: 303 Missionary Fund

Balance - Beginning of Year	2,510.98
Transfers and Adjustments	0.00
Add Increase From Revenue	507.03
Less Decrease From Expenses	660.00

Adjusted Account Balance	2,358.01
	=====

Account: 304 Other Designated Funds

Balance - Beginning of Year	0.00
Transfers and Adjustments	0.00
Add Increase From Revenue	0.00
Less Decrease From Expenses	0.00

Adjusted Account Balance	0.00
	=====

TOTALS

Total Equity - Beginning of Year	18,272.34
Transfers and Adjustments	0.00
Add Increase From Revenue	7,797.25
Less Decrease From Expenses	7,321.38

Adjusted Total Equity	18,748.21
	=====

Account Number 301 General Fund

Account Balance (Actual): 13,737.05 (Appears on Trial Balance)

Account Balance (Adjusted): 15,489.41 (Appears on Balance Sheet)

	Actual Balance	Changes From Revenue	Changes From Expenditures	Adjusted Balance
Beginning	14,037.05			14,037.05
Period 1	0.00	512.45	427.80	84.65
Period 2	0.00	2,079.09	277.68	1,801.41
Period 3	0.00	100.00	102.45	-2.45
Period 4	-300.00	3,204.94	3,336.19	-431.25
Period 5	0.00	0.00	0.00	0.00
Period 6	0.00	0.00	0.00	0.00
Period 7	0.00	0.00	0.00	0.00
Period 8	0.00	0.00	0.00	0.00
Period 9	0.00	0.00	0.00	0.00
Period 10	0.00	0.00	0.00	0.00
Period 11	0.00	0.00	0.00	0.00
Period 12	0.00	0.00	0.00	0.00
Totals	13,737.05	5,896.48	4,144.12	15,489.41

Account Number 302 Building Fund

Account Balance (Actual): 2,024.31 (Appears on Trial Balance)

Account Balance (Adjusted): 900.79 (Appears on Balance Sheet)

	Actual Balance	Changes From Revenue	Changes From Expenditures	Adjusted Balance
Beginning	1,724.31			1,724.31
Period 1	0.00	128.90	400.00	-271.10
Period 2	0.00	200.00	490.89	-290.89
Period 3	0.00	5.00	123.67	-118.67
Period 4	300.00	1,059.84	1,502.70	-142.86
Period 5	0.00	0.00	0.00	0.00
Period 6	0.00	0.00	0.00	0.00
Period 7	0.00	0.00	0.00	0.00
Period 8	0.00	0.00	0.00	0.00
Period 9	0.00	0.00	0.00	0.00
Period 10	0.00	0.00	0.00	0.00
Period 11	0.00	0.00	0.00	0.00
Period 12	0.00	0.00	0.00	0.00
Totals	2,024.31	1,393.74	2,517.26	900.79

```

=====
                This Year      Next Year      Last Year
=====
Account Number 404      Missionary Fund Donations

    Period  1              0.00          0.00          0.00
    Period  2              0.00          0.00          0.00
    Period  3              0.00          0.00          0.00
    Period  4              0.00          0.00          0.00
    Period  5              0.00          0.00          0.00
    Period  6              0.00          0.00          0.00
    Period  7              0.00          0.00          0.00
    Period  8              0.00          0.00          0.00
    Period  9              0.00          0.00          0.00
    Period 10              0.00          0.00          0.00
    Period 11              0.00          0.00          0.00
    Period 12              0.00          0.00          0.00

    Annual Budget          0.00          0.00          0.00

Account Number 501      Church Office Supplies

    Period  1             100.00         110.00          0.00
    Period  2             100.00         110.00          0.00
    Period  3             100.00         110.00          0.00
    Period  4             100.00         110.00          0.00
    Period  5             100.00         110.00          0.00
    Period  6             100.00         110.00          0.00
    Period  7             100.00         110.00          0.00
    Period  8             100.00         110.00          0.00
    Period  9             100.00         110.00          0.00
    Period 10             100.00         110.00          0.00
    Period 11             100.00         110.00          0.00
    Period 12             100.00         110.00          0.00

    Annual Budget       1,200.00       1,320.00          0.00

Account Number 502      Sunday School Supplies

    Period  1              50.00          55.00          0.00
    Period  2              50.00          55.00          0.00
    Period  3              50.00          55.00          0.00
    Period  4              50.00          55.00          0.00
    Period  5              50.00          55.00          0.00
    Period  6              50.00          55.00          0.00
    Period  7              50.00          55.00          0.00
    Period  8              50.00          55.00          0.00
    Period  9              50.00          55.00          0.00
    Period 10              50.00          55.00          0.00
    Period 11              50.00          55.00          0.00
    Period 12              50.00          55.00          0.00

```

=====

Acct #	Description	This Year	Next Year	Last Year
--------	-------------	-----------	-----------	-----------

=====

REVENUE

401	Tithes and Offerings	0.00	0.00	0.00
402	Fund Raising Event Income	0.00	0.00	0.00
403	Building Fund Donations	0.00	0.00	0.00
404	Missionary Fund Donations	0.00	0.00	0.00
	Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

EXPENSES

501	Church Office Supplies	1200.00	1320.00	0.00
502	Sunday School Supplies	600.00	660.00	0.00
503	Construction Expenses	24000.00	26400.00	0.00
504	Utilities Expense	6000.00	6600.00	0.00
505	Overseas Missions	3600.00	3960.00	0.00
599	Misc Expenses	1200.00	1320.00	0.00
	Totals:	<u>36600.00</u>	<u>40260.00</u>	<u>0.00</u>

=====

Trans #	Date	JCode	Check #	DR Amount	CR Amount
---------	------	-------	---------	-----------	-----------

=====

Account: 101	Cash in checking				
110	5/01/2001	CHECK	170		136.78
111	5/01/2001	CHECK	171		459.98
112	5/01/2001	CHECK	172		45.67
113	5/01/2001	CHECK	173		450.00

Account: 501	Church Office Supplies				
110	5/01/2001	CHECK	170	76.78	

Account: 502	Sunday School Supplies				
110	5/01/2001	CHECK	170	60.00	

Account: 503	Construction Expenses				
111	5/01/2001	CHECK	171	459.98	

Account: 504	Utilities Expense				
112	5/01/2001	CHECK	172	45.67	

Account: 505	Overseas Missions				
113	5/01/2001	CHECK	173	450.00	

```
=====
Acct # Description                ACTUAL YTD   BUDGET YTD   VARIANCE     NEXT YR
                                   (Act-Bud)   BUDGET
=====
```

REVENUE

401	Tithes and Offerings	4188.48	0.00	4188.48	0.00
402	Fund Raising Event In	1708.00	0.00	1708.00	0.00
403	Building Fund Donatio	1393.74	0.00	1393.74	0.00
404	Missionary Fund Donat	507.03	0.00	507.03	0.00
	TOTAL REVENUE	7797.25	0.00	7797.25	0.00

```
=====
Acct # Description                ACTUAL YTD   BUDGET YTD   VARIANCE     NEXT YR
                                   (Bud-Act)   BUDGET
=====
```

EXPENDITURES

501	Church Office Supplie	1775.30	1200.00	-575.30	1320.00
502	Sunday School Supplie	785.57	600.00	-185.57	660.00
503	Construction Expenses	2517.26	24000.00	21482.74	26400.00
504	Utilities Expense	1438.71	6000.00	4561.29	6600.00
505	Overseas Missions	660.00	3600.00	2940.00	3960.00
599	Misc Expenses	144.54	1200.00	1055.46	1320.00
	TOTAL EXPENDITURES	7321.38	36600.00	29278.62	40260.00

Check Reconciliation

1 ABC National Bank

Checking Account

Item Type	CDate:	Vendor	Amount
<u>Outstanding Checks</u>			
	5/01/2001	173 World Missions, Inc.	450.00
		Total	450.00
<u>Outstanding Deposits</u>			
	6/08/2002	Deposit	768.94
		Total	768.94

Reconciliation Calculation

(Computer Balance) + (Outstanding Checks) + (Other Charges) - (Outstanding Deposits) = (Statement Balance)				
17,060.60	450.00	0.00	768.94	16741.66

Note: If calculated statement balance does not agree with actual bank statement balance, run the bank statement report to assist in locating the discrepancy.

Bank Statement Report -05/00

1 ABC National Bank

Checking Account

Item Type	CDate:	Vendor	Amount
Checks			
	4/12/2000	146 World Missions, Inc.	100.00
	4/14/2000	148 General Contractors, INC	56.90
	4/14/2000	149 Power and Gas, Inc	76.91
	4/14/2000	147 ABC Church Supply Co	120.90
	4/28/2000	150 General Contractors, INC	100.00
		Total	454.71
Deposits			
	4/02/2000	Deposit	3,000.00
		Total	3,000.00
		Total Checks This Statement:	454.71
		Total Other Charges:	0.00
		Total Deposits This Statement	3000.00

```

=====
Acct # Description                               MTD      YTD      BUDGET    % BUD
=====

```

REVENUE

Acct #	Description	MTD	YTD	BUDGET	% BUD
401	Tithes and Offerings	90.00	1590.00	0.00	0.0
402	Fund Raising Event Income	10.00	1101.54	0.00	0.0
403	Building Fund Donations	5.00	333.90	0.00	0.0
404	Missionary Fund Donations	15.00	87.35	0.00	0.0
TOTAL REVENUE		120.00	3112.79	0.00	0.0

EXPENDITURES

501	Church Office Supplies	35.67	371.45	1200.00	31.0
502	Sunday School Supplies	10.00	179.90	600.00	30.0
503	Construction Expenses	123.67	1014.56	24000.00	4.2
504	Utilities Expense	56.78	256.58	6000.00	4.3
505	Overseas Missions	100.00	200.00	3600.00	5.6
TOTAL EXPENDITURES		326.12	2022.49	35400.00	5.7
Revenue - Expenses		-206.12	1090.30		

```

=====
Acct # Description          |----- MTD -----| |----- YTD -----|
                             DR Amount   CR Amount   DR Amount   CR Amount
=====
101      Cash in checking                206.12    19362.64
301      General Fund                                14037.05
302      Building Fund                                1724.31
303      Missionary Fund                            2510.98
401      Tithes and Offerings                    90.00     1590.00
402      Fund Raising Event In                   10.00     1101.54
403      Building Fund Donatio                     5.00      333.90
404      Missionary Fund Donat                    15.00      87.35
501      Church Office Supplie                   35.67     371.45
502      Sunday School Supplie                    10.00     179.90
503      Construction Expenses                   123.67    1014.56
504      Utilities Expense                         56.78     256.58
505      Overseas Missions                       100.00     200.00

Totals:      326.12      326.12    21385.13    21385.13
=====

```

6/09/2002

DEMO MODE - CHURCH NAME APPEARS HERE - DEMO MODE

Page 1

7:21

General Ledger for Fiscal Period 2

CRPT0065

For May, 2001 Account 101

=====

Date	Chk # Payee / Trans Type	Debit	Credit	Balance
------	--------------------------	-------	--------	---------

=====

Account Type 1: Assets

Account: 101 Cash in checking

2/01/2001	Balance Forward - - - - - >			19568.76
2/10/2001	155 ABC Church Supply Co		156.78	19411.98
2/10/2001	156 Contractors, INC		490.89	18921.09
2/10/2001	157 Power and Gas, Inc		120.90	18800.19
2/12/2001	Deposit	2312.89		21113.08

Through February 2001

```

=====
Acct # Description                               MTD      YTD      BUDGET    % BUD
=====

```

301 GENERAL FUND

=====

REVENUE

401	Tithes and Offerings	90.00	1590.00	0.00	0.0
402	Fund Raising Event Income	10.00	1101.54	0.00	0.0
	TOTAL REVENUE	<u>100.00</u>	<u>2691.54</u>	<u>0.00</u>	<u>0.0</u>

EXPENDITURES

501	Church Office Supplies	35.67	371.45	1200.00	31.0
502	Sunday School Supplies	10.00	179.90	600.00	30.0
504	Utilities Expense	56.78	256.58	6000.00	4.3
	TOTAL EXPENDITURES	<u>102.45</u>	<u>807.93</u>	<u>7800.00</u>	<u>10.4</u>

GENERAL FUND

<u>Change In Fund Equity</u>	<u>-2.45</u>	<u>1883.61</u>
(Revenue - Expenditures)		

```

=====
Date          Chk # Payee / Trans Type          Debit    Credit    Balance
=====
Account: 101      Cash in checking

1/01/2001      Balance Forward - - - - - >          18272.34
1/12/2001     151 ABC Church Supply Co              348.90    17923.44
1/12/2001     152 General Contractors, INC          400.00    17523.44
1/12/2001     153 Power and Gas, Inc                 78.90    17444.54
1/12/2001     154 World Missions, Inc.              100.00    17344.54
1/14/2001     163 Deposit                            679.90    18024.44
2/10/2001     155 ABC Church Supply Co              156.78    17867.66
2/10/2001     156 Contractors, INC                  490.89    17376.77
2/10/2001     157 Power and Gas, Inc                 120.90    17255.87
2/12/2001      Deposit                             2312.89    19568.76
3/12/2001      Deposit                             120.00    19688.76
3/12/2001     158 World Missions, Inc.              100.00    19588.76
3/12/2001     159 Power and Gas, Inc                  56.78    19531.98
3/12/2001     160 General Contractors, INC           123.67    19408.31
3/12/2001     161 ABC Church Supply Co                45.67    19362.64
4/12/2001     162 ABC Church Supply Co             1234.89    18127.75
4/12/2001     163 Power and Gas, Inc                 567.90    17559.85
4/13/2001     167 Power and Gas, Inc                 125.78    17434.07
4/13/2001     167 Power and Gas, Inc                 125.78    17308.29
4/13/2001     168 ABC Church Supply Co                39.81    17268.48
4/13/2001     168 ABC Church Supply Co                39.81    17228.67
4/13/2001     169 World Missions, Inc.              230.00    16998.67
4/13/2001     169 World Missions, Inc.              230.00    16768.67
4/14/2001     169 Deposit                            842.23    17610.90
4/14/2001     169 Deposit                            842.23    18453.13
4/21/2001      Deposit                             1000.00    19453.13
4/21/2001      Deposit                             1000.00    20453.13
4/21/2001      Deposit                             1000.00    21453.13
4/21/2001     164 ABC Church Supply Co                231.67    21221.46
4/21/2001     164 ABC Church Supply Co                231.67    20989.79
4/21/2001     164 ABC Church Supply Co                231.67    20758.12
4/21/2001     165 General Contractors, INC           500.90    20257.22
4/21/2001     165 General Contractors, INC           500.90    19756.32
4/21/2001     165 General Contractors, INC           500.90    19255.42
4/21/2001     166 Power and Gas, Inc                 120.89    19134.53
4/21/2001     166 Power and Gas, Inc                 120.89    19013.64
4/21/2001     166 Power and Gas, Inc                 120.89    18892.75
4/30/2001      Journal Entry                          146.54    18746.21
5/01/2001     170 ABC Church Supply Co               136.78    18609.43
5/01/2001     171 General Contractors, INC           459.98    18149.45
5/01/2001     172 Power and Gas, Inc                  45.67    18103.78
5/01/2001     173 World Missions, Inc.              450.00    17653.78

```

CMTS 4.2 User Reference Manual

CONGREGATIONAL ATTENDANCE – REPORTS

ALL PRESENT LIST (BY DATE)
ALL ABSENT LIST (BY DATE)
ATTENDANCE CALL LIST (DATE LAST ATTENDED)
CONGREGATIONAL ATTENDANCE DETAIL REPORT
CONGREGATIONAL ATTENDANCE SUMMARY REPORT
CONGREGATIONAL ATTENDANCE WORKSHEET

ORGANIZATIONAL ATTENDANCE – REPORTS

ORGANIZATIONAL ATTENDANCE - REPORTS
DATE OF LAST ORGANIZATIONAL ATTENDANCE
ATTENDANCE DETAIL REPORT
ATTENDANCE SUMMARY REPORT
ORGANIZATIONAL ATTENDANCE WORKSHEET

```
=====
Name                               Phone Number       Last Attendance
=====
Fred      R Adams          (804) 378-7886    5/19/2002
Teddy     G Barnes         (804) 345-6765    5/19/2002
Frank     Blandford       (757) 399-9999    5/19/2002
Mary      Blandford       (757) 399-9999    5/19/2002
Patrick   J Davis         (804) 345-6789    5/19/2002
Rose      F Davis         (804) 345-6789    5/19/2002
Gary      H Eaton        (919) 232-4356    5/19/2002
Issac     R Forrest       (804) 234-3223    5/19/2002
Frank     K Gilbert       (416) 234-5678    5/19/2002
Martha    Gilbert         (416) 234-5678    5/19/2002
Dorothy   K Gleason       (804) 543-2123    5/19/2002
David     T Grayson       (804) 543-4556    5/19/2002
Ruby      K Grayson       (804) 543-4556    5/19/2002
Robert    L Higgins       (804) 345-8990    5/19/2002
Barry     K Lawrence      (804) 345-5445    5/19/2002
Sandy     T Lawrence      (804) 345-5445    5/19/2002
Eileen    T Porter        (804) 321-2345    5/19/2002
Frederick A Simmons       (804) 399-1234    5/19/2002
Donna     R Smith         (804) 612-3212    5/19/2002
Doug      M Smith         (804) 612-3212    5/19/2002
Harry     K Smith         (804) 344-3212    5/19/2002
Janet     L Smith         (804) 344-3212    5/19/2002
Fred      Spain           (000) 000-0000    5/19/2002
Kenneth   R Stapleton     (804) 321-8765    5/19/2002
Pat       K Talbert       (804) 488-4567    5/19/2002
Mary      K Thomason      (804) 345-4545    5/19/2002
Cash      Visitors        (000) 000-0000    5/19/2002
Mary      K Wagner        (804) 987-6543    5/19/2002
=====
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=====
Name                               Phone Number       Last Attendance
=====
Adam      W Baker          (804) 399-9009    1/21/2001
Donald    P Colins         (804) 345-6789    1/21/2001
Timothy   R Davis          (804) 345-6789    5/12/2002
Emily     R Eaton         (919) 232-4356    1/21/2001
John      W Gleason        (804) 543-2123    1/21/2001
Mildred   Y Jones          (804) 543-4456    1/21/2001
Dorothy   K Simmons        (804) 399-1234    1/21/2001
Jill      Spain            (000) 000-0000    1/21/2001
Fred      I Talbert        (804) 488-4567    1/21/2001
Michael   R Thomason       (804) 345-4545    5/05/2002
John      T Wagner         (804) 987-6543    1/21/2001
=====

```

Call List - Last Attendance Between 1/01/2000 And 12/31/2002

Name	Phone Number	Last Attend Date
Fred R Adams	(804) 378-7886	5/19/2002
Adam W Baker	(804) 399-9009	1/21/2001
Teddy G Barnes	(804) 345-6765	5/19/2002
Frank Blandford	(757) 399-9999	5/19/2002
Mary Blandford	(757) 399-9999	5/19/2002
Donald P Colins	(804) 345-6789	1/21/2001
Patrick J Davis	(804) 345-6789	5/19/2002
Rose F Davis	(804) 345-6789	5/19/2002
Timothy R Davis	(804) 345-6789	5/12/2002
Emily R Eaton	(919) 232-4356	1/21/2001
Gary H Eaton	(919) 232-4356	5/19/2002
Issac R Forrest	(804) 234-3223	5/19/2002
Frank K Gilbert	(416) 234-5678	5/19/2002
Martha Gilbert	(416) 234-5678	5/19/2002
Dorothy K Gleason	(804) 543-2123	5/19/2002
John W Gleason	(804) 543-2123	1/21/2001
David T Grayson	(804) 543-4556	5/19/2002
Ruby K Grayson	(804) 543-4556	5/19/2002
Robert L Higgins	(804) 345-8990	5/19/2002
Mildred Y Jones	(804) 543-4456	1/21/2001
Barry K Lawrence	(804) 345-5445	5/19/2002
Sandy T Lawrence	(804) 345-5445	5/19/2002
Eileen T Porter	(804) 321-2345	5/19/2002
Dorothy K Simmons	(804) 399-1234	1/21/2001
Frederick A Simmons	(804) 399-1234	5/19/2002
Donna R Smith	(804) 612-3212	5/19/2002
Doug M Smith	(804) 612-3212	5/19/2002
Harry K Smith	(804) 344-3212	5/19/2002
Janet L Smith	(804) 344-3212	5/19/2002
Fred Spain	(000) 000-0000	5/19/2002
Jill Spain	(000) 000-0000	1/21/2001
Kenneth R Stapleton	(804) 321-8765	5/19/2002
Fred I Talbert	(804) 488-4567	1/21/2001
Pat K Talbert	(804) 488-4567	5/19/2002
Mary K Thomason	(804) 345-4545	5/19/2002
Michael R Thomason	(804) 345-4545	5/05/2002
Cash Visitors	(000) 000-0000	5/19/2002
John T Wagner	(804) 987-6543	1/21/2001

```

=====
                        Date  Sunrise Service Morning Service Evening Serv
=====
Fred                R Adams
1002                1/07/2001      A                A                A
1002                1/14/2001      P                A                A
1002                1/21/2001      P                A                A
1002                1/28/2001      A                A                A
1002                5/05/2002      A                A                A
1002                5/12/2002      A                A                A
1002                5/19/2002      P                A                A

Adam                W Baker
1004                1/07/2001      A                A                A
1004                1/14/2001      P                A                A
1004                1/21/2001      P                A                A
1004                1/28/2001      A                A                A
1004                5/05/2002      A                A                A
1004                5/12/2002      A                A                A
1004                5/19/2002      A                A                A

Teddy               G Barnes
1005                1/07/2001      P                A                A
1005                1/14/2001      P                A                A
1005                1/21/2001      P                A                A
1005                1/28/2001      A                A                A
1005                5/05/2002      A                A                A
1005                5/12/2002      A                A                A
1005                5/19/2002      A                P                A

Frank               Blandford
1041                1/07/2001      A                P                A
1041                1/14/2001      A                A                A
1041                1/21/2001      P                A                A
1041                1/28/2001      A                A                A
1041                5/05/2002      A                A                A
1041                5/12/2002      A                A                A
1041                5/19/2002      P                A                A

Mary               Blandford
1042                1/07/2001      A                A                A
1042                1/14/2001      P                A                A
1042                1/21/2001      P                A                A
1042                1/28/2001      A                A                A
1042                5/05/2002      A                A                A
1042                5/12/2002      A                A                A
1042                5/19/2002      A                A                P

Donald             P Colins
1007                1/07/2001      A                A                A
1007                1/14/2001      P                A                A

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```

=====
Date          Sunrise Service      Morning Service      Evening Serv
              Present Absent Percent  Present Absent Percent  Present Absent Percent
=====
1/12/2000    23   11   67.65%      1   33   2.94%      2   32   5.88%
1/07/2001    26   48   35.14%      3   71   4.05%      1   73   1.35%
1/14/2001    37    2   94.87%      0   39   0.00%      0   39   0.00%
1/21/2001    34    5   87.18%      1   38   2.56%      0   39   0.00%
1/28/2001     2   37    5.13%      1   38   2.56%      0   39   0.00%
5/05/2002     4   35   10.26%      4   35   10.26%      2   37   5.13%
5/12/2002     4   35   10.26%      2   37    5.13%      3   36   7.69%
5/19/2002    24   15   61.54%      3   36    7.69%      2   37   5.13%
    
```



```
=====
Member                               Date                               Status
=====
```

4 Wed Night Bible Studies

Adam	W Baker	1/02/2002	P
		1/09/2002	P
		1/16/2002	P
		1/23/2002	P
		1/30/2002	P
		2/06/2002	P
		2/13/2002	A
		2/20/2002	P
Teddy	G Barnes	1/02/2002	P
		1/09/2002	P
		1/16/2002	A
		1/23/2002	P
		1/30/2002	P
		2/06/2002	P
		2/13/2002	P
		2/20/2002	P
Rose	F Davis	1/02/2002	P
		1/09/2002	A
		1/16/2002	P
		1/23/2002	P
		1/30/2002	A
		2/06/2002	P
		2/13/2002	A
		2/20/2002	A
Emily	R Eaton	1/02/2002	A
		1/09/2002	P
		1/16/2002	P
		1/23/2002	P
		1/30/2002	A
		2/06/2002	A
		2/13/2002	P
		2/20/2002	P
Frank	K Gilbert	1/02/2002	A
		1/09/2002	P
		1/16/2002	P
		1/23/2002	P
		1/30/2002	P
		2/06/2002	A
		2/13/2002	A

=====
Date Present Absent Percent
=====

Wed Night Bible Studies

1/02/2002	8	2	80.00%
1/09/2002	7	3	70.00%
1/16/2002	7	3	70.00%
1/23/2002	8	2	80.00%
1/30/2002	5	5	50.00%

VISITATION/EVENT TRACKING – REPORTS

CHURCH ROSTER BY VISITATION ROUTE

EVENT DETAIL BY DATE

EVENT DETAIL BY CATEGORY

EVENT DESCRIPTIONS

EVENT SUMMARY BY DATE RANGE

FIVE YEAR EVENT SUMMARY

VISITATION NOTES SUBJECT SUMMARY BY DATE RANGE

VISITATION NOTES BY INDIVIDUAL

```

=====
Name and Address                               Phone           Last Visit Date  Shut In
=====
Visitation Route: 01
William      H Adams                (804) 378-7886   2/01/2002       N
598 Crawford Lane
Apt 3B
Chesapeake VA 23324

Emily        R Adams                (804) 378-7886   2/01/2002       N
598 Crawford Lane
Apt 3B
Chesapeake VA 23324

Fred         R Adams                (804) 378-7886   1/31/2002       N
598 Crawford Lane
Apt 3B
Chesapeake VA 23324

Adam         W Baker                 (804) 399-9009   12/17/2001      N
679 Spring Cresent Lane
Suite 220 A
Chesapeake VA 23321-4721

Frank        Blandford              (757) 399-9999   3/13/2002       N
121 North St
Portsmouth VA 23707

Donald       P Colins                (804) 345-6789   1/01/1998       Y
120 N. Wyoming Ave.
Virginia Beach VA 23434

Rose         F Davis                 (804) 345-6789   4/01/2002       N
667 Nevada Trail
Portsmouth VA 23706

Gary         H Eaton                 (919) 232-4356   3/12/2002       N
324 Kings Tree Lane
Elizabeth City NC 29198-2134

Emily        R Eaton                 (919) 232-4356   4/12/2002       N
324 Kings Tree Lane
Elizabeth City NC 29198-2134

Frank        K Gilbert               (416) 234-5678   5/13/2002       N
123 North Street
Toronto ON
Canada M4S 1L3
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Name                               Event                               Date
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Frederick   A Simmons   Transfers   11/01/2001
Frederick   A Simmons   Transfers   12/13/2001
Emily       R Adams     Home Visits 1/03/2002
Gary        H Eaton     Baptisms    1/12/2002
John        T Wagner    Baptisms    1/12/2002
Kenneth     R Stapleton Hospital Visits 1/13/2002
Barry       K Lawrence  Home Visits 1/13/2002
William     H Adams     Home Visits 1/13/2002
Emily       R Adams     Hospital Visits 1/14/2002
Patrick     J Davis     Home Visits 1/14/2002
Emily       R Adams     Transfers   2/01/2002
Adam        W Baker     Hospital Visits 2/01/2002
Dorothy    K Gleason   Home Visits 2/01/2002
Emily       R Adams     Home Visits 2/12/2002
Mary       K Wagner    Deaths      2/21/2002
Emily       R Adams     Home Visits 2/23/2002
Issac      R Forrest   Baptisms    2/24/2002
Dorothy    K Simmons   Transfers   3/01/2002
William     H Adams     Transfers   3/01/2002
William     H Adams     Baptisms    3/01/2002
Dorothy    K Simmons   Home Visits 3/01/2002
Frederick   A Simmons   Transfers   3/02/2002
Pat         K Talbert   Baptisms    3/02/2002
Emily       R Adams     Home Visits 3/02/2002
Fred       I Talbert   Hospital Visits 3/12/2002
Emily       R Adams     Home Visits 3/15/2002
Ruby       K Grayson   Baptisms    3/21/2002
John       W Gleason   Hospital Visits 4/01/2002
Timothy    R Davis     Hospital Visits 4/01/2002
Emily       R Adams     Home Visits 4/01/2002
Fred       R Adams     Home Visits 4/03/2002
Emily       R Adams     Transfers   4/12/2002
Issac      R Forrest   Transfers   4/12/2002
Jill       Spain       Home Visits 4/13/2002
William     H Adams     Baptisms    5/03/2002
Fred       R Adams     Transfers   5/12/2002
Fred       R Adams     Transfers   5/13/2002
Emily       R Adams     Home Visits 5/14/2002
Emily       R Adams     Home Visits 6/14/2002
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Event: Transfers

Name		Date
Emily	R Adams	2/01/2002
Dorothy	K Simmons	3/01/2002
William	H Adams	3/01/2002
Frederick	A Simmons	3/02/2002
Emily	R Adams	4/12/2002
Issac	R Forrest	4/12/2002
Fred	R Adams	5/12/2002
Fred	R Adams	5/13/2002

Total This Event: 8

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Event: Baptisms

Gary	H Eaton	1/12/2002
John	T Wagner	1/12/2002
Issac	R Forrest	2/24/2002
William	H Adams	3/01/2002
Pat	K Talbert	3/02/2002
Ruby	K Grayson	3/21/2002
William	H Adams	5/03/2002

Total This Event: 7

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Event: Hospital Visits

Kenneth	R Stapleton	1/13/2002
Emily	R Adams	1/14/2002
Adam	W Baker	2/01/2002
Fred	I Talbert	3/12/2002
John	W Gleason	4/01/2002
Timothy	R Davis	4/01/2002

Total This Event: 6

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Event: Home Visits

Emily	R Adams	1/03/2002
Barry	K Lawrence	1/13/2002
William	H Adams	1/13/2002
Patrick	J Davis	1/14/2002
Dorothy	K Gleason	2/01/2002
Emily	R Adams	2/12/2002
Emily	R Adams	2/23/2002
Dorothy	K Simmons	3/01/2002
Emily	R Adams	3/02/2002
Emily	R Adams	3/15/2002
Emily	R Adams	4/01/2002
Fred	R Adams	4/03/2002
Jill	Spain	4/13/2002

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Event	Description
1	Transfers
2	Baptisms
3	Hospital Visits
4	Home Visits
5	Deaths

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Event	Count
Transfers	8
Baptisms	7
Hospital Visits	6
Home Visits	15
Deaths	1

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Event                2002    2001    2000    1999    1998
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Transfers            10      2      0      0      1
Baptisms              7      1      1      1      0
Hospital Visits      6      2      1      1      1
Home Visits          16      1      1      1      0
Deaths                1      0      0      0      0
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Visitation Note Summary From 1/01/2002 Thru 6/30/2002

Date	Time	Name	Subject of Note
2/12/2002	10:11AM	Emily R Adams	Buffet Plans
4/14/2002	7:11PM	Emily R Adams	Home Visit
6/09/2002	9:03PM	Emily R Adams	Hospital Visit
6/09/2002	9:08PM	Patrick J Davis	Wedding plans
6/09/2002	9:10PM	Emily R Eaton	Husband ill - prayer list
6/12/2002	7:00AM	Emily R Adams	Hospital Transportation

Visitation Notes By Individual 1/01/2002 - 6/30/2002**Emily R Adams**

Date	Time	Subject of Note
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2/12/2002 10:11AM Buffet Plans

Emily has offered to help plan the buffet and organize what is needed and whom will bring what. She is going to get Cheryl Baker and Pat Talbert to assist her.

I offered to drive them in the van to the store tomorrow to get needed supplies. We will leave her house around 9:00.

4/14/2002 7:11PM Home Visit

Visited Emily and William. They are both in poor health and requested transportation once a week to go to the grocery store.

6/09/2002 9:03PM Hospital Visit

Visited Emily at the hospital. She seems to be doing better. She reminded me that her husband needs transportation to the grocery store tomorrow.

6/12/2002 7:00AM Hospital Transportation

Emily needs transportation home from hospital today.