

APPENDIX A - REPORT SAMPLES

MEMBERS/DONORS/PROSPECTS/OTHERS - REPORTS

ALPHABETICAL NAME/PHONE ROSTER

ALPHABETICAL MASTERLIST DIRECTORY

CATEGORY DESCRIPTIONS

DUES EXPIRATION LIST

GROUP AND COMMITTEE DESCRIPTIONS

MASTERLIST COUNT BY CATEGORY

MASTERLIST COUNT BY GROUP

MASTERLIST DETAILED FILE LIST

MASTERLIST DIRECTORY BY CATEGORY

MEMBERSHIP CARDS

NAME/PHONE ROSTER BY CATEGORY

NAME/PHONE ROSTER BY GROUPS

NOTEPAD SUBJECT SUMMARY – DATE RANGE

NOTEPAD SUBJECT SUMMARY – MASTERLIST NUMBER RANGE

USER DEFINABLE ADDITIONAL INFO REPORT

MEMBERS/PROSPECTS/DONORS/OTHERS - LABELS

3 ACROSS – 1“ x 2 5/8“

2 ACROSS – 1” x 4“

Alphabetical Name / Phone Roster

MasListNo	Name	Phone	Alternate	FAX
115	A H Jackson and Associates Contact: Wilbur Jackson	(804) 456-7890	(804) 345-6789	
102	ABC Plumbing Contact: Mr. Thomas A. Brown	(804) 234-3887		
105	Ms. Mary K. Adams	(804) 345-1223		
118	Baker Ministries Contact: John T Baker	(770) 456-4567	(770) 234-4567	(770) 234-5678
103	Mr. Charles S. Blount	(505) 234-5476	(505) 234-4323	(505) 234-9876
114	Robert Britton	(804) 345-5678		
110	Miss Beverly Brown	(804) 234-5678		
108	Mr. & Mrs. Ronald R. Bush	(928) 234-5687		(928) 345-2324
106	Cramer and Associates Contact: Donna L. Cramer	(804) 345-5432		
119	Colleen Dickerson	(510) 345-6789	(510) 345-4345	(510) 345-3234
120	Micky A George	(361) 234-5698	(361) 234-7898	(361) 234-0989
101	Mr. William G. Greene	(804) 567-8908		
107	Johnson and Associates Contact: Barry R. Smith	(804) 345-6789		
122	Mary Lawrence	(801) 265-6789	(801) 265-4345	
104	Mr. & Mrs. Edward K. Lawson	(804) 399-1111		
113	Dr. and Mrs. Wilbur J. Neal	(804) 491-2345		
109	Mr. Andrew K. Rawls	(804) 456-0900		
116	John K Samuelson	(919) 234-5678		
111	Southern Electrical Contact: Fred James	(804) 345-5678		
121	Tom Stapleton	(719) 324-3456	(719) 234-3256	
112	Rev. Samuel R. Thomas	(804) 912-3456		
117	Don and Mary Zebb	(803) 456-7890		

Alphabetical MasterList Directory

A H Jackson and Associates Contact: Wilbur Jackson
670 North 22RD Street
Suite 109
Chesapeake VA 23322
Phone:(804) 456-7890 Alt: (804) 345-6789 FAX:

Ms. Mary K. Adams
320 Maryland Street
Apt 609
Virginia Beach VA 23414
Phone:(804) 345-1223 Alt: FAX:

Mr. Charles S. Blount
912 Valley Circle
Apt B
Silver City NM 88062
Phone:(505) 234-5476 Alt: (505) 234-4323 FAX: (505) 234-9876

Miss Beverly Brown
210 3RD Street
Apt 3B
Chesapeake VA 23321-2321
Phone:(804) 234-5678 Alt: FAX:

Cramer and Associates Contact: Donna L. Cramer
230 Maple Park Road
Chesapeake VA 23321-1201
Phone:(804) 345-5432 Alt: FAX:

Micky A George
2309 Briar Patch Circle
Rockport TX 78381
Phone:(361) 234-5698 Alt: (361) 234-7898 FAX: (361) 234-0989

Johnson and Associates Contact: Barry R. Smith
81230 North Kemps River Drive
Suite 120
Norfolk VA 23212
Phone:(804) 345-6789 Alt: FAX:

Mr. & Mrs. Edward K. Lawson
6109 North Maple Terrace
Portsmouth VA 23701
Phone:(804) 399-1111 Alt: FAX:

Mr. Andrew K. Rawls
120 North Iowa Street
Chesapeake VA 23321-1001
Phone:(804) 456-0900 Alt: FAX:

ABC Plumbing Contact: Mr. Thomas A. Brown
120 North Court Street
Apt 301
Suffolk VA 23518
Phone:(804) 234-3887 Alt: FAX:

Baker Ministries Contact: John T Baker
1234 North Salem Crossing
Apt 3B
Conyers GA 30013
Phone:(770) 456-4567 Alt: (770) 234-4567 FAX: (770) 234-5678

Robert Britton
320 South Bank Street
Apt 3B
Franklin VA 23454
Phone:(804) 345-5678 Alt: FAX:

Mr. & Mrs. Ronald R. Bush
9123 East 12TH Street
Apt 3B
Globe AZ 85502
Phone:(928) 234-5687 Alt: FAX: (928) 345-2324

Colleen Dickerson
350 Florida Drive
Oakland CA 94621
Phone:(510) 345-6789 Alt: (510) 345-4345 FAX: (510) 345-3234

Mr. William G. Greene
2379 Maple Court
Chesapeake VA 23323
Phone:(804) 567-8908 Alt: FAX:

Mary Lawrence
2321 Bay Corner
Orem UT 84057
Phone:(801) 265-6789 Alt: (801) 265-4345 FAX:

Dr. and Mrs. Wilbur J. Neal
432 North Atlantic Street
Virginia Beach VA 23412
Phone:(804) 491-2345 Alt: FAX:

John K Samuelson
370 North Landing St
Henderson NC 27536
Phone:(919) 234-5678 Alt: FAX:

MasterList Category Descriptions

Category	Description
1	Members
2	Other Frequent Donors
3	Prospects
4	New Leads
5	Friends of the Foundation
6	Other Contacts

Dues Expiration List

Name	Phone	Expire Date
<u>Members</u>		
ABC Plumbing Contact: Mr. Thomas A. Brown	(804) 234-3887	11 1996
Ms. Mary K. Adams	(804) 345-1223	11 1996
Robert Britton	(804) 345-5678	11 1995
Miss Beverly Brown	(804) 234-5678	12 2000
Cramer and Associates Contact: Donna L. Cramer	(804) 345-5432	12 2000
Mr. William G. Greene	(804) 567-8908	12 1993
Dr. and Mrs. Wilbur J. Neal	(804) 491-2345	11 1996
Southern Electrical Contact: Fred James	(804) 345-5678	11 1994
Rev. Samuel R. Thomas	(804) 912-3456	12 1993
<u>Other Frequent Donors</u>		
Johnson and Associates Contact: Barry R. Smith	(804) 345-6789	
Mary Lawrence	(801) 265-6789	
<u>Prospects</u>		
Mr. Charles S. Blount	(505) 234-5476	
Mr. & Mrs. Ronald R. Bush	(928) 234-5687	
Mr. Andrew K. Rawls	(804) 456-0900	
<u>New Leads</u>		
A H Jackson and Associates Contact: Wilbur Jackson	(804) 456-7890	
Tom Stapleton	(719) 324-3456	
<u>Friends of the Foundation</u>		
Mr. & Mrs. Edward K. Lawson	(804) 399-1111	
<u>Other Contacts</u>		
Baker Ministries Contact: John T Baker	(770) 456-4567	
Colleen Dickerson	(510) 345-6789	
Micky A George	(361) 234-5698	
John K Samuelson	(919) 234-5678	
Don and Mary Zebb	(803) 456-7890	

Group / Committee Descriptions

Category	Description
1	Board of Directors
2	Membership Committee
3	Special Events Committee
4	Program Committee

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Category # Description                               Count
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1	Members	9
2	Other Frequent Donors	2
3	Prospects	3
4	New Leads	2
5	Friends of the Foundation	1
6	Other Contacts	5
Total Entries In Database:		22

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Company:      ABC Plumbing                      Main Phone: (804) 234-3887
Contact:     Mr. Thomas A. Brown              Alt Phone:  (000) 000-0000
Address1:    120 North Court Street           Fax:        (000) 000-0000
Address2:    Apt 301                          Special Mailings:  N N N N
City/St/Zip:Suffolk                          VA 23518    Date Added To List:  8/14/1992
Category:    Members                          Expiration Date: 11/1996
Comments:
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=====
Company:      Main Phone: (804) 345-1223
Contact:     Ms. Mary K. Adams              Alt Phone:  (000) 000-0000
Address1:    320 Maryland Street           Fax:        (000) 000-0000
Address2:    Apt 609                          Special Mailings:  1 N N N
City/St/Zip:Virginia Beach                    VA 23414    Date Added To List:  9/12/1991
Category:    Members                          Expiration Date: 11/1996
Comments:
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Company:      Main Phone: (804) 345-5678
Contact:     Robert Britton                 Alt Phone:  (000) 000-0000
Address1:    320 South Bank Street          Fax:        (000) 000-0000
Address2:    Apt 3B                          Special Mailings:  N N N N
City/St/Zip:Franklin                          VA 23454    Date Added To List: 11/13/1991
Category:    Members                          Expiration Date: 11/1995
Comments:
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Company:      Main Phone: (804) 234-5678
Contact:     Miss Beverly Brown            Alt Phone:  (000) 000-0000
Address1:    210 3RD Street                 Fax:        (000) 000-0000
Address2:    Apt 3B                          Special Mailings:  N N N N
City/St/Zip:Chesapeake                        VA 23321-2321 Date Added To List: 11/13/1993
Category:    Members                          Expiration Date: 12/2000
Comments:
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Company:      Cramer and Associates          Main Phone: (804) 345-5432
Contact:     Donna L. Cramer                Alt Phone:  (000) 000-0000
Address1:    230 Maple Park Road           Fax:        (000) 000-0000
Address2:                          Special Mailings:  N N N N
City/St/Zip:Chesapeake                        VA 23321-1201 Date Added To List: 11/13/1993
Category:    Members                          Expiration Date: 12/2000
Comments:
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=====
Company:      Main Phone: (804) 567-8908
Contact:     Mr. William G. Greene          Alt Phone:  (000) 000-0000
Address1:    2379 Maple Court               Fax:        (000) 000-0000
Address2:                          Special Mailings:  N N N N
City/St/Zip:Chesapeake                        VA 23323    Date Added To List:  1/12/1991
Category:    Members                          Expiration Date: 12/1993
Comments:
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MasterList Directory By Category

Members

ABC Plumbing Contact: Mr. Thomas A. Brown
120 North Court Street
Apt 301
Suffolk VA 23518
Phone:(804) 234-3887 Alt: FAX:

Robert Britton
320 South Bank Street
Apt 3B
Franklin VA 23454
Phone:(804) 345-5678 Alt: FAX:

Cramer and Associates Contact: Donna L. Cramer
230 Maple Park Road
Chesapeake VA 23321-1201
Phone:(804) 345-5432 Alt: FAX:

Dr. and Mrs. Wilbur J. Neal
432 North Atlantic Street
Virginia Beach VA 23412
Phone:(804) 491-2345 Alt: FAX:

Rev. Samuel R. Thomas
120 North Florida Avenue
Portsmouth VA 23701
Phone:(804) 912-3456 Alt: FAX:

Ms. Mary K. Adams
320 Maryland Street
Apt 609
Virginia Beach VA 23414
Phone:(804) 345-1223 Alt: FAX:

Miss Beverly Brown
210 3RD Street
Apt 3B
Chesapeake VA 23321-2321
Phone:(804) 234-5678 Alt: FAX:

Mr. William G. Greene
2379 Maple Court
Chesapeake VA 23323
Phone:(804) 567-8908 Alt: FAX:

Southern Electrical Contact: Fred James
3234 Main Street
Norfolk VA 23321
Phone:(804) 345-5678 Alt: FAX:

Other Frequent Donors

Johnson and Associates Contact: Barry R. Smith
81230 North Kemps River Drive
Suite 120
Norfolk VA 23212
Phone:(804) 345-6789 Alt: FAX:

Mary Lawrence
2321 Bay Corner
Orem UT 84057
Phone:(801) 265-6789 Alt: (801) 265-4345 FAX:

Prospects

Mr. Charles S. Blount
912 Valley Circle
Apt B
Silver City NM 88062
Phone:(505) 234-5476 Alt: (505) 234-4323 FAX: (505) 234-9876

Mr. & Mrs. Ronald R. Bush
9123 East 12TH Street
Apt 3B
Globe AZ 85502
Phone:(928) 234-5687 Alt: FAX: (928) 345-2324

This is a sample membership card. We can design custom membership cards for your organization or you may do so yourself with the optional report writer.

YOUR ORGANIZATION NAME WILL APPEAR HERE

Barry R. Smith
Johnson and Associates
81230 North Kemps River Drive
Suite 120
Norfolk VA 23212

EXPIRATION DATE: 00/0000

YOUR ORGANIZATION NAME WILL APPEAR HERE

Fred James
Southern Electrical
3234 Main Street
Norfolk VA 23321

EXPIRATION DATE: 11/1994

YOUR ORGANIZATION NAME WILL APPEAR HERE

Mr. Andrew K. Rawls
120 North Iowa Street
Chesapeake VA 23321-1001

EXPIRATION DATE: 00/0000

YOUR ORGANIZATION NAME WILL APPEAR HERE

Donna L. Cramer
Cramer and Associates
230 Maple Park Road
Chesapeake VA 23321-1201

EXPIRATION DATE: 12/2000

YOUR ORGANIZATION NAME WILL APPEAR HERE

Miss Beverly Brown
210 3RD Street
Apt 3B

Name / Phone Roster By Category

Name	Phone	Alternate	FAX
<u>Members</u>			
ABC Plumbing Contact: Mr. Thomas A. Brown	(804) 234-3887	(804) 234-3887	
Ms. Mary K. Adams	(804) 345-1223	(804) 345-1223	
Robert Britton	(804) 345-5678	(804) 345-5678	
Miss Beverly Brown	(804) 234-5678	(804) 234-5678	
Cramer and Associates Contact: Donna L. Cramer	(804) 345-5432	(804) 345-5432	
Mr. William G. Greene	(804) 567-8908	(804) 567-8908	
Dr. and Mrs. Wilbur J. Neal	(804) 491-2345	(804) 491-2345	
Southern Electrical Contact: Fred James	(804) 345-5678	(804) 345-5678	
Rev. Samuel R. Thomas	(804) 912-3456	(804) 912-3456	
<u>Other Frequent Donors</u>			
Johnson and Associates Contact: Barry R. Smith	(804) 345-6789	(804) 345-6789	
Mary Lawrence	(801) 265-6789	(801) 265-6789	
<u>Prospects</u>			
Mr. Charles S. Blount	(505) 234-5476	(505) 234-5476	(505) 234-9876
Mr. & Mrs. Ronald R. Bush	(928) 234-5687	(928) 234-5687	(928) 345-2324
Mr. Andrew K. Rawls	(804) 456-0900	(804) 456-0900	
<u>New Leads</u>			
A H Jackson and Associates Contact: Wilbur Jackson	(804) 456-7890	(804) 456-7890	
Tom Stapleton	(719) 324-3456	(719) 324-3456	
<u>Friends of the Foundation</u>			
Mr. & Mrs. Edward K. Lawson	(804) 399-1111	(804) 399-1111	
<u>Other Contacts</u>			
Baker Ministries Contact: John T Baker	(770) 456-4567	(770) 456-4567	(770) 234-5678
Colleen Dickerson	(510) 345-6789	(510) 345-6789	(510) 345-3234
Micky A George	(361) 234-5698	(361) 234-5698	(361) 234-0989
John K Samuelson	(919) 234-5678	(919) 234-5678	
Don and Mary Zebb	(803) 456-7890	(803) 456-7890	

Name / Phone Roster By Group

Name	Phone	FAX	Comments
<u>Board of Directors</u>			
Mr. Charles S. Blount	(505) 234-5476	(505) 234-9876	President
Miss Beverly Brown	(804) 234-5678		Vice-President
Mr. William G. Greene	(804) 567-8901		
Rev. Samuel R. Thomas	(804) 912-3456		
<u>Membership Committee</u>			
Ms. Mary K. Adams	(804) 345-1223		Chair Person
Mr. Charles S. Blount	(505) 234-5476	(505) 234-9876	
Mr. & Mrs. Ronald R. Bush	(928) 234-5687	(928) 345-2324	Ronald Bush
Dr. and Mrs. Wilbur J. Neal	(804) 491-2345		Dr. Neal
<u>Special Events Committee</u>			
ABC Plumbing Contact: Mr. Thomas A. Brown	(804) 234-3887		ChairPerson
Mr. William G. Greene	(804) 567-8901		
Southern Electrical Contact: Fred James	(804) 345-5678		
<u>Program Committee</u>			
Miss Beverly Brown	(804) 234-5678		
Mr. Andrew K. Rawls	(804) 456-0900		ChairPerson

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Date	Time	Subject
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Company: A H Jackson and Associates	Contact: Wilbur Jackson
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1/30/1996 10:54 First Contact

2/14/1996 10:54 Second Contact

9/09/2002

YOUR ORGANIZATION NAME WILL APPEAR HERE

Page 1

21:08

Notepad Subject Summary 000000001 thru 000999999

ORPT0007

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Date Time Subject

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115 Contact: Wilbur Jackson Company: A H Jackson and Associate

1/30/96 10:54 First Contact

2/14/96 10:54 Second Contact

Company: ABC Plumbing Main Phone: (804) 234-3887

Contact: Mr. Thomas A. Brown

USER1 USER2
USER3 USER4
USER5 USER6
USER7 USER8
USER9 USER10
USER11 USER12
USER13 USER14
USER15 USER16
DATE2 / / DATE1 / /
DATE3 / / DATE4 / /

Comments:

Company: Main Phone: (804) 345-1223

Contact: Ms. Mary K. Adams

USER1 USER2
USER3 USER4
USER5 USER6
USER7 USER8
USER9 USER10
USER11 USER12
USER13 USER14
USER15 USER16
DATE2 / / DATE1 / /
DATE3 / / DATE4 / /

Comments:

Company: Main Phone: (804) 345-5678

Contact: Robert Britton

USER1 USER2
USER3 USER4
USER5 USER6
USER7 USER8
USER9 USER10
USER11 USER12
USER13 USER14
USER15 USER16
DATE2 / / DATE1 / /
DATE3 / / DATE4 / /

Comments:

Company: Main Phone: (804) 234-5678

Contact: Miss Beverly Brown

USER1 USER2
USER3 USER4
USER5 USER6
USER7 USER8

WILBUR JACKSON
A H JACKSON AND ASSOCIATES
670 NORTH 22RD STREET
SUITE 109
CHESAPEAKE VA 23322

MR. THOMAS A. BROWN
ABC PLUMBING
120 NORTH COURT STREET
APT 301
SUFFOLK VA 23518

MS. MARY K. ADAMS
320 MARYLAND STREET
APT 609
VIRGINIA BEACH VA 23414

JOHN T BAKER
BAKER MINISTRIES
1234 NORTH SALEM CROSSING
APT 3B
CONYERS GA 30013

MR. CHARLES S. BLOUNT
912 VALLEY CIRCLE
APT B
SILVER CITY NM 88062

ROBERT BRITTON
320 SOUTH BANK STREET
APT 3B
FRANKLIN VA 23454

MISS BEVERLY BROWN
210 3RD STREET
APT 3B
CHESAPEAKE VA 23321-2321

MR. & MRS. RONALD R. BUSH
9123 EAST 12TH STREET
APT 3B
GLOBE AZ 85502

DONNA L. CRAMER
CRAMER AND ASSOCIATES
230 MAPLE PARK ROAD
CHESAPEAKE VA 23321-1201

COLLEEN DICKERSON
350 FLORIDA DRIVE
OAKLAND CA 94621

MICKY A GEORGE
2309 BRIAR PATCH CIRCLE
ROCKPORT TX 78381

MR. WILLIAM G. GREENE
2379 MAPLE COURT
CHESAPEAKE VA 23323

BARRY R. SMITH
JOHNSON AND ASSOCIATES
81230 NORTH KEMPS RIVER DRIVE
SUITE 120
NORFOLK VA 23212

MARY LAWRENCE
2321 BAY CORNER
OREM UT 84057

MR. & MRS. EDWARD K. LAWSON
6109 NORTH MAPLE TERRACE
PORTSMOUTH VA 23701

DR. AND MRS. WILBUR J. NEAL
432 NORTH ATLANTIC STREET
VIRGINIA BEACH VA 23412

MR. ANDREW K. RAWLS
120 NORTH IOWA STREET
CHESAPEAKE VA 23321-1001

JOHN K SAMUELSON
370 NORTH LANDING ST
HENDERSON NC 27536

FRED JAMES
SOUTHERN ELECTRICAL
3234 MAIN STREET
NORFOLK VA 23321

TOM STAPLETON
123 NORTH LANDING ROAD
WOODLAND PARK CO 80866

REV. SAMUEL R. THOMAS
120 NORTH FLORIDA AVENUE
PORTSMOUTH VA 23701

DON AND MARY ZEBB
56123 NORTH PLAINS DRIVE
COLUMBIA SC 29204

WILBUR JACKSON
A H JACKSON AND ASSOCIATES
670 NORTH 22RD STREET
SUITE 109
CHESAPEAKE VA 23322

MS. MARY K. ADAMS
320 MARYLAND STREET
APT 609
VIRGINIA BEACH VA 23414

MR. CHARLES S. BLOUNT
912 VALLEY CIRCLE
APT B
SILVER CITY NM 88062

MISS BEVERLY BROWN
210 3RD STREET
APT 3B
CHESAPEAKE VA 23321-2321

DONNA L. CRAMER
CRAMER AND ASSOCIATES
230 MAPLE PARK ROAD
CHESAPEAKE VA 23321-1201

MICKY A GEORGE
2309 BRIAR PATCH CIRCLE
ROCKPORT TX 78381

BARRY R. SMITH
JOHNSON AND ASSOCIATES
81230 NORTH KEMPS RIVER DRIVE
SUITE 120
NORFOLK VA 23212

MR. & MRS. EDWARD K. LAWSON
6109 NORTH MAPLE TERRACE
PORTSMOUTH VA 23701

MR. ANDREW K. RAWLS
120 NORTH IOWA STREET
CHESAPEAKE VA 23321-1001

FRED JAMES
SOUTHERN ELECTRICAL
3234 MAIN STREET
NORFOLK VA 23321

MR. THOMAS A. BROWN
ABC PLUMBING
120 NORTH COURT STREET
APT 301
SUFFOLK VA 23518

JOHN T BAKER
BAKER MINISTRIES
1234 NORTH SALEM CROSSING
APT 3B
CONYERS GA 30013

ROBERT BRITTON
320 SOUTH BANK STREET
APT 3B
FRANKLIN VA 23454

MR. & MRS. RONALD R. BUSH
9123 EAST 12TH STREET
APT 3B
GLOBE AZ 85502

COLLEEN DICKERSON
350 FLORIDA DRIVE
OAKLAND CA 94621

MR. WILLIAM G. GREENE
2379 MAPLE COURT
CHESAPEAKE VA 23323

MARY LAWRENCE
2321 BAY CORNER
OREM UT 84057

DR. AND MRS. WILBUR J. NEAL
432 NORTH ATLANTIC STREET
VIRGINIA BEACH VA 23412

JOHN K SAMUELSON
370 NORTH LANDING ST
HENDERSON NC 27536

TOM STAPLETON
123 NORTH LANDING ROAD
WOODLAND PARK CO 80866

OMS 5.0 User Reference Manual

DUES AND CONTRIBUTIONS – REPORTS

DETAIL DATA ENTRY EDIT LISTING

SUMMARY DATA ENTRY EDIT LISTING

DONOR RECEIPT

ACTIVITY REPORT BY DATE RANGE

CONTRIBUTION CATEGORY DESCRIPTIONS

DONOR PLEDGE REPORT

DUES EXPIRATION/RENEWAL LIST BY DATE RANGE

PLEDGE SUMMARY REPORT

THREE YEAR CONTRIBUTION SUMMARY

DUES AND CONTRIBUTIONS - STATEMENTS

CONTRIBUTION STATEMENTS BY DATE RANGE

CONTRIBUTION STATEMENTS - SUMMARY FORMAT

Detail Data Entry Edit Listing

Date	Donor	Amount	Reference/Check No	Exp
Category: General Contributions				
5/01/1998	Miss Beverly Brown	200.00	Chk # 1231	
5/01/1998	Mr. Andrew K. Rawls	150.00	Chk # 41	
6/01/1998	Southern ElectricalContact: Fred James	25.00		
	Category Total:	375.00		
Category: Building Fund				
5/01/1998	Miss Beverly Brown	50.00		
	Category Total:	50.00		
Category: Membership - Regular				
5/01/1998	Tom Stapleton	50.00		05 1999
6/01/1998	Rev. Samuel R. Thomas	50.00		06 1999
6/01/1998	Colleen Dickerson	50.00		06 1999
	Category Total:	150.00		
	Grand Total:	575.00		

Summary Data Entry Edit Listing

Category Description	Amount
General Contributions	375.00
Building Fund	50.00
Membership - Regular	150.00
Grand Total:	575.00

September 9, 2002

YOUR ORGANIZATION NAME WILL APPEAR HERE

Address Line One Will Appear Here

Address Line Two Will Appear Here

Address Line Three Will Appear Here

Rev. Samuel R. Thomas
120 North Florida Avenue
Portsmouth VA 23701

Dear Contributor

Thank you for your kind donation and support. Your tax deductible gift is sincerely appreciated.

Donation Date: 6/01/1998
Amount: 250.00
Designation: General Contributions

Activity Report By Category By Date Range

1/01/1990 Thru 12/31/2000

Date	Donor	Amount	Reference/Check No	Exp
Category: General Contributions				
5/01/1998	Miss Beverly Brown	200.00	Chk # 1231	
5/01/1998	Mr. Andrew K. Rawls	150.00	Chk # 41	
6/01/1998	Southern ElectricalContact: Fred James	25.00		
6/01/1998	Rev. Samuel R. Thomas	250.00	Chk 1134	
		Category Total:	625.00	
Category: Building Fund				
5/01/1998	Miss Beverly Brown	50.00		
		Category Total:	50.00	
Category: Membership - Regular				
5/01/1998	Tom Stapleton	50.00		05 1999
6/01/1998	Rev. Samuel R. Thomas	50.00		06 1999
6/01/1998	Colleen Dickerson	50.00		06 1999
		Category Total:	150.00	
Category: General Contributions				
2/01/1998	ABC PlumbingContact: Mr. Thomas A. Brown	50.00		
3/01/1998	Robert Britton	10.00		
		Category Total:	60.00	
Category: Building Fund				
3/01/1998	Micky A George	25.00		
		Category Total:	25.00	
Category: Membership - Regular				
4/01/1998	Ms. Mary K. Adams	50.00		11 1996
		Category Total:	50.00	
		Grand Total:	960.00	

Contribution Category Descriptions

Category #	Description
1	General Contributions
2	Building Fund
3	Overseas Missions
4	Other Designated
5	Membership - Regular
6	Membership - Gold Club

YOUR ORGANIZATION NAME WILL APPEAR HERE

Address Line One Will Appear Here

Address Line Two Will Appear Here

Address Line Three Will Appear Here

=====

Statement of Pledge Obligation

Miss Beverly Brown

210 3RD Street

Chesapeake

VA 23321-2321

=====

Date Pledged Description Amt Pledged Paid To Date Balance Due

=====

6/01/1998	General Contributions	500.00	0.00	500.00
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Your total amount due:			500.00
------------------------	--	--	--------

Dues Expiration / Renewal List By Date Range

01/1996 Thru 12/1996

Name	Phone	Expire Date
Members		
ABC Plumbing Contact: Mr. Thomas A. Brown	(804) 234-3887	11 1996
Ms. Mary K. Adams	(804) 345-1223	11 1996
Dr. and Mrs. Wilbur J. Neal	(804) 491-2345	11 1996

Three Year Contribution Summary Report

Category #	Description	1998	1997	1996
1	General Contributions	60.00	0.00	0.00
2	Building Fund	25.00	0.00	0.00
3	Overseas Missions	0.00	0.00	0.00
4	Other Designated	0.00	0.00	0.00
5	Membership - Regular	50.00	0.00	0.00
6	Membership - Gold Club	0.00	0.00	0.00

OMS 5.0 User Reference Manual

DUES AND CONTRIBUTIONS - STATEMENTS

Contribution Statement
Statement Issue Date: 9/09/2002
1/01/1998 Thru 12/31/1998

Donor No: 110

YOUR ORGANIZATION NAME WILL APPEAR HERE

Miss Beverly Brown

Address Line One Will Appear Here

210 3RD Street

Address Line Two Will Appear Here

Apt 3B

Address Line Three Will Appear Here

Chesapeake VA 23321-2321

Date	Description	Amount
5/01/1998	General Contributions	200.00
5/01/1998	Building Fund	50.00
Total Contributions:		250.00

This is a receipt for contributions for which the donor received no tangible benefits.

Contribution Statement
Statement Issue Date: 9/09/2002

Donor No: 102

YOUR ORGANIZATION NAME WILL APPEAR HERE

Address Line One Will Appear Here

Address Line Two Will Appear Here

Address Line Three Will Appear Here

ABC Plumbing

Mr. Thomas A. Brown

120 North Court Street

Apt 301

Suffolk VA 23518

Description	1998 Contributions
General Contributions	50.00
Total contributions:	50.00

This is a receipt for contributions for which the donor received no tangible benefits.

OMS 5.0 User Reference Manual

FUND ACCOUNTING / CHECK WRITING - REPORTS

DATA ENTRY EDIT LISTING

GENERAL LEDGER EDIT LISTING

CATEGORY SUMMARY REPORT

CHECK LEDGER

MONTHLY REPORT – RECEIPTS AND DISBURSEMENTS

VENDOR DETAILED REPORT

VENDOR LIST

CHART OF ACCOUNTS

REVENUE AND EXPENDITURES

SOURCE AND USES OF FUNDS

TRIAL BALANCE

ACTUAL VS BUDGETED REPORT

TRANSACTION AUDIT TRAIL

BALANCE SHEET

CHANGES IN FUND EQUITY

FUND EQUITY ACCOUNT ANALYSIS

MONTHLY BUDGET INFORMATION

ANNUAL BUDGET INFORMATION

ACCOUNT DETAIL REPORT (DATE RANGE)

ACTUAL/BUDGETED VARIANCE REPORT

Data Entry Edit Listing

1 ABC National Bank

Checking Account

	Date	Chk #	Vendor	Transaction Amount
Checks				
	5/01/2001	170	ABC Church Supply Co	136.78
	5/01/2001	171	General Contractors, INC	459.98
	5/01/2001	172	Power and Gas, Inc	45.67
	5/01/2001	173	World Missions, Inc.	450.00
			Total Checks	1,092.43
Deposits				
	6/08/2002		Deposit	768.94
			Total Deposits	768.94

```

=====
Account Name                Reference/Desc                Debit Amt  Credit Amt
=====
Trans #:  110  5/01/2001 Source:CHECK  Reference:
          170 ABC Church Supply Co
101      Cash in checking                                136.78
501      Church Office Supplies                          76.78
502      Sunday School Supplies                          60.00

Trans #:  111  5/01/2001 Source:CHECK  Reference:
          171 General Contractors, INC
101      Cash in checking                                459.98
503      Construction Expenses                           459.98

Trans #:  112  5/01/2001 Source:CHECK  Reference:
          172 Power and Gas, Inc
101      Cash in checking                                45.67
504      Utilities Expense                               45.67

Trans #:  113  5/01/2001 Source:CHECK  Reference:
          173 World Missions, Inc.
101      Cash in checking                                450.00
505      Overseas Missions                              450.00

```

Category Summary Report

Description	GL Acct #	Year To Date	Last Year
Receipt Categories			
3 Building Fund Donations	403	758.33	596.90
2 Fund Raising Event Income	402	1,343.99	200.00
4 Missionary Fund Donations	404	243.91	1,180.98
1 Tithes and Offerings	401	2,608.79	2,022.12
	Category Totals:	4,955.02	4,000.00
Disbursement Categories			
5 Church Office Supplies	501	1,584.12	133.20
7 Construction Expenses	503	1,975.44	180.79
10 Misc Expenses	599	0.00	0.00
9 Overseas Missions	505	880.00	200.00
6 Sunday School Supplies	502	610.38	22.20
8 Utilities Expense	504	1,116.82	131.81
	Category Totals:	6,166.76	668.00

Check Ledger 1/01/2001 Thru 5/31/2001

1 ABC National Bank		Checking Account			
Date	Clear	Chk # Vendor	Check/Other Amt	Deposit/Other Amt	Balance
1/12/2001	02/01	151 ABC Church Supply Co	348.90		17,923.44
1/12/2001	02/01	152 General Contractors, INC	400.00		17,523.44
1/12/2001	02/01	153 Power and Gas, Inc	78.90		17,444.54
1/12/2001	02/01	154 World Missions, Inc.	100.00		17,344.54
1/14/2001	02/01	Deposit		679.90	18,024.44
2/10/2001	03/01	155 ABC Church Supply Co	156.78		17,867.66
2/10/2001	03/01	156 Contractors, INC	490.89		17,376.77
2/10/2001	03/01	157 Power and Gas, Inc	120.90		17,255.87
2/12/2001	03/01	Deposit		2312.89	19,568.76
3/12/2001	04/01	158 World Missions, Inc.	100.00		19,468.76
3/12/2001	04/01	159 Power and Gas, Inc	56.78		19,411.98
3/12/2001	04/01	160 General Contractors, INC	123.67		19,288.31
3/12/2001	04/01	161 ABC Church Supply Co	45.67		19,242.64
3/12/2001	04/01	Deposit		120.00	19,362.64
4/12/2001	05/01	162 ABC Church Supply Co	1234.89		18,127.75
4/12/2001	05/01	163 Power and Gas, Inc	567.90		17,559.85
4/13/2001	05/01	167 Power and Gas, Inc	125.78		17,434.07
4/13/2001	05/01	168 ABC Church Supply Co	39.81		17,394.26
4/13/2001	05/01	169 World Missions, Inc.	230.00		17,164.26
4/14/2001	05/01	Deposit		842.23	18,006.49
4/21/2001	05/01	Deposit		1000.00	19,006.49
4/21/2001	06/01	164 ABC Church Supply Co	231.67		18,774.82
4/21/2001	05/01	165 General Contractors, INC	500.90		18,273.92
4/21/2001	05/01	166 Power and Gas, Inc	120.89		18,153.03
5/01/2001	06/01	170 ABC Church Supply Co	136.78		18,016.25
5/01/2001	06/01	171 General Contractors, INC	459.98		17,556.27
5/01/2001	06/01	172 Power and Gas, Inc	45.67		17,510.60
5/01/2001		173 World Missions, Inc.	450.00		17,060.60

MTD / YTD Receipts & Disbursements Report April

Description	This Year: MTD	YTD	Budgeted	Last Year: MTD	YTD	Budgeted
<u>Receipt Categories</u>						
Building Fund Donations	424.43	758.33		546.90	596.90	
Fund Raising Event Income	242.45	1343.99		100.00	200.00	
Missionary Fund Donations	156.56	243.91		980.98	1180.98	
Tithes and Offerings	1018.79	2608.79		1372.12	2022.12	
Totals	1842.23	4955.02		3000.00	4000.00	
<u>Disbursement Categories</u>						
Church Office Supplies	1135.89	1507.34		98.70	133.20	
Construction Expenses	500.90	1515.46		156.90	180.79	
Overseas Missions	230.00	430.00		100.00	200.00	
Sunday School Supplies	370.48	550.38		22.20	22.20	
Utilities Expense	814.57	1071.15		76.91	131.81	
Totals	3051.84	5074.33		454.71	668.00	

Vendor Detail Report

	Date	Check No	Amount	Reference
1 ABC Church Supply Co				
	1/12/2001	151	348.90	ACCT NO: 123-43
	2/10/2001	155	156.78	ACCT NO: 123-43
	3/12/2001	161	45.67	ACCT NO: 123-43
	4/12/2001	162	1234.89	ACCT NO: 123-43
	4/13/2001	168	39.81	
	4/21/2001	164	231.67	ACCT NO: 123-43
	5/01/2001	170	136.78	
3 General Contractors, INC				
	1/12/2001	152	400.00	
	2/10/2001	156	490.89	Contractors, INC
	3/12/2001	160	123.67	
	4/21/2001	165	500.90	
	5/01/2001	171	459.98	
2 Power and Gas, Inc				
	1/12/2001	153	78.90	ACCT NO: 23244678
	2/10/2001	157	120.90	ACCT NO: 23244678
	3/12/2001	159	56.78	ACCT NO: 23244678
	4/12/2001	163	567.90	ACCT NO: 23244678
	4/13/2001	167	125.78	
	4/21/2001	166	120.89	ACCT NO: 23244678
	5/01/2001	172	45.67	
4 World Missions, Inc.				
	1/12/2001	154	100.00	
	3/12/2001	158	100.00	
	4/13/2001	169	230.00	
	5/01/2001	173	450.00	

Vendor List

Vendor	Telephone	Year To Date	Last Year
1 ABC Church Supply Co	(757) 345-6789	2,194.50	155.40
3 General Contractors, INC	(757) 656-7890	1,975.44	180.79
2 Power and Gas, Inc	(757) 234-5678	1,116.82	131.81
4 World Missions, Inc.	(757) 456-7780	880.00	200.00
	Totals	6,166.76	668.00

```

=====
Account      Type      Name
=====
101           1      Cash in checking
102           1      Petty Cash                                INACTIVE
201           2      Notes Payable - Bank Loan
301           3      General Fund
302           3      Building Fund
303           3      Missionary Fund
304           3      Other Designated Funds
401           4      Tithes and Offerings                      (301)
402           4      Fund Raising Event Income                 (301)
403           4      Building Fund Donations                   (302)
404           4      Missionary Fund Donations                 (303)
501           5      Church Office Supplies                     (301)
502           5      Sunday School Supplies                    (301)
503           5      Construction Expenses                     (302)
504           5      Utilities Expense                         (301)
505           5      Overseas Missions                         (303)
599           5      Misc Expenses                            (301)

```

Account Types 1 = Assets

2 = Liabilities

3 = Fund Equity Accounts

4 = Source of Funds (Revenue)

5 = Use of Funds (Expenditures) 9 = Description Accounts

Statement of Sources and Uses of Funds &
Changes in Fund Equity
Through May 31, 2001

Fund Equity Account: General Fund

Sources Of Funds (Revenue)

401	Tithes and Offerings	4,188.48
402	Fund Raising Event Income	1,708.00

	Total Revenue For This Fund	5,896.48

Uses of Funds (Expenditures)

501	Church Office Supplies	1,775.30
502	Sunday School Supplies	785.57
504	Utilities Expense	1,438.71
599	Misc Expenses	144.54

	Total Expenditures for This Fund	4,144.12

Change in Fund Equity (Revenue - Expense) 1,752.36

```

=====
Date          Account                      Debit Amount    Credit Amount
=====
Building Fund
1/12/2001    Construction Expenses                400.00
1/14/2001    Building Fund Donations                            128.90
2/10/2001    Construction Expenses                490.89
2/12/2001    Building Fund Donations                            200.00
3/12/2001    Construction Expenses                123.67
3/12/2001    Building Fund Donations                             5.00
4/14/2001    Building Fund Donations                213.45
4/14/2001    Building Fund Donations                213.45
4/21/2001    Building Fund Donations                210.98
4/21/2001    Construction Expenses                500.90
4/21/2001    Building Fund Donations                210.98
4/21/2001    Construction Expenses                500.90
4/21/2001    Building Fund Donations                210.98
4/21/2001    Construction Expenses                500.90
-----
Totals:                                2,517.26      1,393.74

Beginning Balance:          1,724.31
Adjustments:                -300.00
Less Total Debits:         2,517.26
Plus Total Credits:                            1,393.74

Ending Balance:            900.79
=====

```


=====

Account Number 401 Tithes and Offerings

Account Balance: 4,188.48

	This Year		Last Year	
	Actual	Budgeted	Actual	Budgeted
Period 1	300.00	0.00	550.00	0.00
Period 2	1,200.00	0.00	490.00	0.00
Period 3	90.00	0.00	650.00	0.00
Period 4	2,598.48	0.00	1,372.12	0.00
Period 5	0.00	0.00	0.00	0.00
Period 6	0.00	0.00	0.00	0.00
Period 7	0.00	0.00	0.00	0.00
Period 8	0.00	0.00	0.00	0.00
Period 9	0.00	0.00	0.00	0.00
Period 10	0.00	0.00	0.00	0.00
Period 11	0.00	0.00	0.00	0.00
Period 12	0.00	0.00	0.00	0.00

=====

Account Number 402 Fund Raising Event Income

Account Balance: 1,708.00

	This Year		Last Year	
	Actual	Budgeted	Actual	Budgeted
Period 1	212.45	0.00	50.00	0.00
Period 2	879.09	0.00	120.00	0.00
Period 3	10.00	0.00	100.00	0.00
Period 4	606.46	0.00	100.00	0.00
Period 5	0.00	0.00	0.00	0.00
Period 6	0.00	0.00	0.00	0.00
Period 7	0.00	0.00	0.00	0.00
Period 8	0.00	0.00	0.00	0.00
Period 9	0.00	0.00	0.00	0.00
Period 10	0.00	0.00	0.00	0.00
Period 11	0.00	0.00	0.00	0.00
Period 12	0.00	0.00	0.00	0.00

```

=====
Account Name                               Debit Amt      Credit Amt
=====
Trans#      82  4/12/2001 Source: CHECK      ACCT NO: 123-43
                User: WWW Date Posted: 3/31/2001 Time: 7:23:07
                162 ABC Church Supply Co
101          Cash in checking                               1,234.89
501          Church Office Supplies                        989.02
502          Sunday School Supplies                       245.87

Trans#      83  4/12/2001 Source: CHECK      ACCT NO: 23244678
                User: WWW Date Posted: 3/31/2001 Time: 7:23:07
                163 Power and Gas, Inc
101          Cash in checking                               567.90
504          Utilities Expense                               567.90

Trans#      87  4/15/2001 Source: FUNDTRS
                User: WVT Date Posted: 6/08/2002 Time: 10:20:13
302          Building Fund                                    300.00
301          General Fund                                    300.00

Trans#      88  4/15/2001 Source: JOURNAL Adjustments
                User: WVT Date Posted: 6/08/2002 Time: 10:20:13
201          Notes Payable - Bank Loan                       2.00
599          Misc Expenses                                    2.00

Trans#      97  4/13/2001 Source: CHECK
                User: WVT Date Posted: 6/08/2002 Time: 10:29:52
                167 Power and Gas, Inc
101          Cash in checking                               125.78
504          Utilities Expense                               125.78

Trans#      98  4/13/2001 Source: CHECK
                User: WVT Date Posted: 6/08/2002 Time: 10:29:52
                168 ABC Church Supply Co
101          Cash in checking                               39.81
501          Church Office Supplies                        25.78
502          Sunday School Supplies                       14.03

Trans#      99  4/13/2001 Source: CHECK
                User: WVT Date Posted: 6/08/2002 Time: 10:29:52
                169 World Missions, Inc.
101          Cash in checking                               230.00
505          Overseas Missions                               230.00

Trans#     100  4/14/2001 Source: DEPOSIT
                User: WVT Date Posted: 6/08/2002 Time: 10:29:52
101          Cash in checking                               842.23
403          Building Fund Donations                        213.45
401          Tithes and Offerings                            457.89
402          Fund Raising Event Income                      120.89
404          Missionary Fund Donations                     50.00
    
```

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=====
Account                                     Account Balance
=====

```

ASSETS

101	Cash in checking	18,746.21

	Total Assets	18,746.21
		=====

LIABILITIES and FUND EQUITY

Liabilities

201	Notes Payable - Bank Loan	-2.00

		-2.00

Fund Equity

301	General Fund	15,489.41
302	Building Fund	900.79
303	Missionary Fund	2,358.01

	Total Liabilities and Fund Equity	18,746.21
		=====

Changes in Fund Equity

Report Date 5/31/2001

=====

Account: 301 General Fund

Balance - Beginning of Year	14,037.05
Transfers and Adjustments	-300.00
Add Increase From Revenue	5,896.48
Less Decrease From Expenses	4,144.12

Adjusted Account Balance	15,489.41
	=====

Account: 302 Building Fund

Balance - Beginning of Year	1,724.31
Transfers and Adjustments	300.00
Add Increase From Revenue	1,393.74
Less Decrease From Expenses	2,517.26

Adjusted Account Balance	900.79
	=====

Account: 303 Missionary Fund

Balance - Beginning of Year	2,510.98
Transfers and Adjustments	0.00
Add Increase From Revenue	507.03
Less Decrease From Expenses	660.00

Adjusted Account Balance	2,358.01
	=====

Account: 304 Other Designated Funds

Balance - Beginning of Year	0.00
Transfers and Adjustments	0.00
Add Increase From Revenue	0.00
Less Decrease From Expenses	0.00

Adjusted Account Balance	0.00
	=====

TOTALS

Total Equity - Beginning of Year	18,272.34
Transfers and Adjustments	0.00
Add Increase From Revenue	7,797.25
Less Decrease From Expenses	7,321.38

Adjusted Total Equity	18,748.21
	=====

Account Number 301 General Fund

Account Balance (Actual): 13,737.05 (Appears on Trial Balance)

Account Balance (Adjusted): 15,489.41 (Appears on Balance Sheet)

	Actual Balance	Changes From Revenue	Changes From Expenditures	Adjusted Balance
Beginning	14,037.05			14,037.05
Period 1	0.00	512.45	427.80	84.65
Period 2	0.00	2,079.09	277.68	1,801.41
Period 3	0.00	100.00	102.45	-2.45
Period 4	-300.00	3,204.94	3,336.19	-431.25
Period 5	0.00	0.00	0.00	0.00
Period 6	0.00	0.00	0.00	0.00
Period 7	0.00	0.00	0.00	0.00
Period 8	0.00	0.00	0.00	0.00
Period 9	0.00	0.00	0.00	0.00
Period 10	0.00	0.00	0.00	0.00
Period 11	0.00	0.00	0.00	0.00
Period 12	0.00	0.00	0.00	0.00
Totals	13,737.05	5,896.48	4,144.12	15,489.41

Account Number 302 Building Fund

Account Balance (Actual): 2,024.31 (Appears on Trial Balance)

Account Balance (Adjusted): 900.79 (Appears on Balance Sheet)

	Actual Balance	Changes From Revenue	Changes From Expenditures	Adjusted Balance
Beginning	1,724.31			1,724.31
Period 1	0.00	128.90	400.00	-271.10
Period 2	0.00	200.00	490.89	-290.89
Period 3	0.00	5.00	123.67	-118.67
Period 4	300.00	1,059.84	1,502.70	-142.86
Period 5	0.00	0.00	0.00	0.00
Period 6	0.00	0.00	0.00	0.00
Period 7	0.00	0.00	0.00	0.00
Period 8	0.00	0.00	0.00	0.00
Period 9	0.00	0.00	0.00	0.00
Period 10	0.00	0.00	0.00	0.00
Period 11	0.00	0.00	0.00	0.00
Period 12	0.00	0.00	0.00	0.00
Totals	2,024.31	1,393.74	2,517.26	900.79

```

=====
                This Year      Next Year      Last Year
=====
Account Number 404      Missionary Fund Donations

    Period  1              0.00          0.00          0.00
    Period  2              0.00          0.00          0.00
    Period  3              0.00          0.00          0.00
    Period  4              0.00          0.00          0.00
    Period  5              0.00          0.00          0.00
    Period  6              0.00          0.00          0.00
    Period  7              0.00          0.00          0.00
    Period  8              0.00          0.00          0.00
    Period  9              0.00          0.00          0.00
    Period 10              0.00          0.00          0.00
    Period 11              0.00          0.00          0.00
    Period 12              0.00          0.00          0.00

    Annual Budget          0.00          0.00          0.00

Account Number 501      Church Office Supplies

    Period  1             100.00         110.00          0.00
    Period  2             100.00         110.00          0.00
    Period  3             100.00         110.00          0.00
    Period  4             100.00         110.00          0.00
    Period  5             100.00         110.00          0.00
    Period  6             100.00         110.00          0.00
    Period  7             100.00         110.00          0.00
    Period  8             100.00         110.00          0.00
    Period  9             100.00         110.00          0.00
    Period 10             100.00         110.00          0.00
    Period 11             100.00         110.00          0.00
    Period 12             100.00         110.00          0.00

    Annual Budget       1,200.00       1,320.00          0.00

Account Number 502      Sunday School Supplies

    Period  1              50.00          55.00          0.00
    Period  2              50.00          55.00          0.00
    Period  3              50.00          55.00          0.00
    Period  4              50.00          55.00          0.00
    Period  5              50.00          55.00          0.00
    Period  6              50.00          55.00          0.00
    Period  7              50.00          55.00          0.00
    Period  8              50.00          55.00          0.00
    Period  9              50.00          55.00          0.00
    Period 10              50.00          55.00          0.00
    Period 11              50.00          55.00          0.00
    Period 12              50.00          55.00          0.00

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=====

Acct #	Description	This Year	Next Year	Last Year
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=====

REVENUE

401	Tithes and Offerings	0.00	0.00	0.00
402	Fund Raising Event Income	0.00	0.00	0.00
403	Building Fund Donations	0.00	0.00	0.00
404	Missionary Fund Donations	0.00	0.00	0.00
	Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

EXPENSES

501	Church Office Supplies	1200.00	1320.00	0.00
502	Sunday School Supplies	600.00	660.00	0.00
503	Construction Expenses	24000.00	26400.00	0.00
504	Utilities Expense	6000.00	6600.00	0.00
505	Overseas Missions	3600.00	3960.00	0.00
599	Misc Expenses	1200.00	1320.00	0.00
	Totals:	<u>36600.00</u>	<u>40260.00</u>	<u>0.00</u>

=====

Trans # Date JCode Check # DR Amount CR Amount

=====

Account: 101 Cash in checking
110 5/01/2001 CHECK 170 136.78
111 5/01/2001 CHECK 171 459.98
112 5/01/2001 CHECK 172 45.67
113 5/01/2001 CHECK 173 450.00

Account: 501 Church Office Supplies
110 5/01/2001 CHECK 170 76.78

Account: 502 Sunday School Supplies
110 5/01/2001 CHECK 170 60.00

Account: 503 Construction Expenses
111 5/01/2001 CHECK 171 459.98

Account: 504 Utilities Expense
112 5/01/2001 CHECK 172 45.67

Account: 505 Overseas Missions
113 5/01/2001 CHECK 173 450.00

```
=====
Acct # Description                ACTUAL YTD  BUDGET YTD  VARIANCE    NEXT YR
                                   (Act-Bud)    BUDGET
=====
```

REVENUE

401	Tithes and Offerings	4188.48	0.00	4188.48	0.00
402	Fund Raising Event In	1708.00	0.00	1708.00	0.00
403	Building Fund Donatio	1393.74	0.00	1393.74	0.00
404	Missionary Fund Donat	507.03	0.00	507.03	0.00
	TOTAL REVENUE	7797.25	0.00	7797.25	0.00

```
=====
Acct # Description                ACTUAL YTD  BUDGET YTD  VARIANCE    NEXT YR
                                   (Bud-Act)    BUDGET
=====
```

EXPENDITURES

501	Church Office Supplie	1775.30	1200.00	-575.30	1320.00
502	Sunday School Supplie	785.57	600.00	-185.57	660.00
503	Construction Expenses	2517.26	24000.00	21482.74	26400.00
504	Utilities Expense	1438.71	6000.00	4561.29	6600.00
505	Overseas Missions	660.00	3600.00	2940.00	3960.00
599	Misc Expenses	144.54	1200.00	1055.46	1320.00
	TOTAL EXPENDITURES	7321.38	36600.00	29278.62	40260.00